



राष्ट्रीय प्रौद्योगिकी संस्थान मिज़ोरम

NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM

(An Institution of National Importance under Ministry of Education, Govt. of India)

चलत्लांग, आइजोल, मिज़ोरम /CHALTLANG, AIZAWL, MIZORAM – 796012

Phone: 0389- 2391236 / 2391774 / 2391699

Email: registraroffice@nitmz.ac.in

Website: www.nitmz.ac.in

Tender No.: NITMZ/T-1/Mess/2024/1071

Dated: 14.06.2024

TENDER FOR HOSTEL MESS SERVICES

Last Date and Time of Submission
15.07.2024 till 1:00 PM

Date and Time of Opening
19.07.2024 by 2:00 PM



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NOTICE INVITING TENDER FOR PROVIDING MESS SERVICE AT NIT MIZORAM

Sealed tenders are invited by the undersigned up to **15.07.2024 till 1:00 PM** from agencies/firms/companies/cooperatives having the relevant experience of providing the operational service for running the hostel mess for around 500+ students **on a fixed cost basis per student per month** for providing Mess Service to students residing in different hostels of the Institute as given in **Annexure-II** for a period of **1(one) year**. The first part is the **Technical Bid** which consists of technical requirements and general terms & conditions and the second part is the **Financial Bid**.

Prescribed Tender document, detailed fees and specifications, bid instructions and Terms and Conditions can be downloaded from the Institute website or collect it from the Institute's Office during office hour and should be submitted at **Tender Box** at the **Administrative Block**, NIT Mizoram or through post at the office of the undersigned on or before **15.07.2024 till 1:00 PM**.

Instructions to Bidders:

1. For submitting Technical and Financial bid, two separate sealed covers should be used with superscription "**Technical Bid for Providing Mess Service at NIT Mizoram**" and "**Financial Bid for Providing Mess Service at NIT Mizoram**" clearly on the top of the Envelope. If two separate sealed covers are not used, the tender shall be cancelled as not conforming to the technical requirements. Both the sealed covers should be placed in the main sealed Envelope distinctly super scribed "**Tender for Providing Mess Service at NIT Mizoram**" with the address of the Agency submitting the tender and the Officer to whom the tender is addressed to. Further, on the sealed cover, the following are to be written:

TENDER FOR PROVIDING MESS SERVICE AT NIT MIZORAM

Ref: NITMZ/T-1/Mess/2024/1071

Dated: 14.06.2024

Note: Exemption of Cost of tender will be exempted if valid exemption certificate from MSME/NSIC is submitted.

2. **Last Date of Submission: 15.07.2024 till 1:00 PM**. Technical bids will be opened on **19.07.2024 at 2:00 PM**. After evaluation of technical bids, financial bids of the successful bidders will be opened on a later date which will be duly notified.

3. **Earnest Money:** Refundable earnest money deposit EMD of ₹ 20,000/- (Rupees Twenty Thousand) only through **Online Payment only** and should be submitted along with the Tender Documents at the under mentioned account details:

NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
ACCOUNT No. : 33755447886
STATE BANK OF INDIA
BAWNGKAWN BRANCH, AIZAWL
IFSC: SBIN0007059

The transaction details shall be mentioned/ attached in the application form (Annexure – II). Payment through physical instruments – Demand Draft/Cheque/Cash etc. will not be accepted.

EMD of unsuccessful bidders shall be returned after finalization of the contract without any interest. EMD of the successful bidder(s) will be released after submission of Security Deposit. Tenders not accompanied by EMD as prescribed above will be summarily rejected.

4. **Security Deposit:** Security Deposit is to be submitted only by selected bidder(s), as given below:

Sl. No.	Name of the work	Security Deposit
1.	Providing Mess facility, maintaining the kitchen and dining area in Girls' Hostel, Boys' Hostels and Lunch Room in a separate facility	₹ 2,00,000.00/-

The number of kitchens may vary as per requirement.

Security Deposit shall be made only through online payment in favour of the Registrar In-charge, National Institute of Technology Mizoram and shall be valid till 1 (one) month after the contract period. Successful bidder (s) cannot adjust the EMD deposited at the time of submission of the tender with Security Deposit, by depositing the balance amount.

5. **Validity of Tender:** Quoted rates must be valid for at least one year from the date of commencement of the contract.

6. Bidders are instructed to quote their rates only in the Format for Financial Bid at **Annexure – III.**

7. Tentative menu along with brands of ingredients that shall be served, are mentioned at **Annexure - II.**

8. Bidders shall indicate their rates in clear/ visible figures as well as in words and shall not alter/overwrite/ make cutting in the tender. In case of a mismatch, the rates written in words will prevail. Usage of “white ink” to erase and then rewrite the rates will not be accepted. Bidders are advised to strike out wrong entries and rewrite clearly

beside them. In such cases, the bidder shall have to sign and place their official seal for every corrected entry.

9. **Documents to be attached:** All documents listed in **Annexure -I** along with signed and stamped tender document.

10. All documents submitted should be self- attested with seal of the bidder.

11. Bidders must unconditionally accept all terms and conditions stipulated in the tender document and all pages of the bid including all enclosures should be numbered and must be duly filled in and signed and stamped by the authorized representative.

12. **Site Inspection:** Bidders are advised to visit the hostels to inspect the facilities at site. Bidders may contact the Superintendent, GAD Section, NIT Mizoram during office hours on all working days upto **12.07.2024** to obtain directions and access to the different buildings.

13. During the contract period, the Institute may organize functions, conferences, trainings, workshops, etc. The selected bidder is expected to be able to arrange for special buffets, high tea, etc. at such functions, for which separate orders will be given and separately billed by the Contractor, so selected.

14. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the bidding Agencies. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT Mizoram.

15. **TDS:** Taxes as applicable on date will be deducted from the bills, unless valid documents are submitted along with the tender.

16. **Trading License:** The mess contractor should have a valid trading license and a branch office in Aizawl with one official representative at Aizawl who should be available 24x7 over telephone or other mode of communications.

17. **Food License:** The Bidders may enclose a copy of food license issued by the Food Safety and Standards Authority of India (FSSAI) or the State Food Safety & Standard Authority (SFSSA) along with the Technical Bid. The Firm possessing the FSSAI Certificate shall obtain Registration Certificate from SFSSA and Aizawl Municipal Council (AMC) within 1(one) month, if awarded the Contract.

18. **Late and delayed tender:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/ opening, automatically.

19. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the individual/ authorized official of the firm must appear on all the pages and envelopes submitted.

20. At any time prior to the date of submission of bid, NIT Mizoram may, for any reason, either of its own or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment/ corrigendum. Any such amendment/ corrigendum will be duly notified every now and then through the Institute's website. Prospective bidders are advised to check the Institute's website every now and then for any amendment/ corrigendum. In order to provide reasonable time to take the amendments into account in preparing the bid, NIT Mizoram may extend the time and date of submission of bids.

21. The acceptance of the tender will rest solely with the Director, NIT Mizoram who, in the interest of the Institute, is not bound to accept the lowest tender and reserves the right to reject or partially accept any or the entire tender received without assigning any reasons.

TERMS AND CONDITIONS:

1. The Contractor(s) will be finalized based on his/her experience, contracts executed earlier, capacity to prepare food of all regions, managerial abilities and other relevant factors as considered appropriate by the tender committee. The Contractor is required to note that health, hygienic safety and satisfaction of the hostellers are the prime concern of the Institute authorities.

2. The **Contract Period** is initially for **1(one) year**, which may be extended for one more year depending upon the performance of the Contractor. It may also be further extended under the same terms and conditions or with such amendments as may be mutually agreed to, and also subject to the necessary approval of the Competent Authority. The entire period of the contract shall, however, not exceed **3 (three) years**.

3. The Contractor shall make **arrangements for collection; storage and disposal of kitchen waste, waste food, etc. at his/her own cost**. Any haphazard throwing, dumping and storage of waste reported by the Hostel Management Committee and Warden shall be considered a violation of the contract and shall invite penalty of ₹ 5,000/- (Rupees Five Thousand only) for the first violation and ₹ 10,000/- (Rupees Ten Thousand only) for the second and third violations. Further violations will attract a review of the contract by the Institute Authorities and may even lead to termination of the contract.

4. The Mess Contractor should have a **Branch Office in Aizawl** with one official representative at Aizawl who should be available 24x7 over telephone or other mode of communications. The Contractor is required to employ a Mess Manager to liaise between the students and the Hostel Authorities.

5. **Girls Hostel Mess Workers must be Female** and all mess workers shall not be below the age of **18 (eighteen) years**. The Contractor and his workers must behave politely with hostel residents in all the hostels.

6. **One month's notice** is required on either side for the termination of the contract service if such a condition arises during the contract period.

7. The expected/anticipated number of hostellers for (AY 2024-2025)

Sl.No.	Name of Hostel	No. of Students
01	Boys Hostel - I	180
02	Boys Hostel - II	100
03	Boys Hostel - III	90
04	Boys Hostel - IV	40
05	Boys Hostel - V	35
05	Girls Hostel - I	100
06	Girls Hostel - II	35
Total		580

*Actual number of students may vary for different Academic Session

8. If the mess management is not up to the mark or, the quality of the food is below standard or unhealthy or unhygienic, then, the Institute is empowered to terminate the contract with a short notice of one week. The Hostel Wardens Committee's opinion is final so far the food quality / mess management is concerned.

8. Food / any other item should not be served inside the room of hostel residents unless in exceptional cases or ill health on directives of Warden/ Supervisor.

10. (A) Cooking medium should be branded oil / ghee like Fortune, Sundrop, Engine, Best Choice, and only sunflower oil should be used and not soyabean oil. Substandard material & other oil /ghee must not be used.

(B) Branded spices should only be used.

(C) Sauces should be used only from the prescribed brand during serving and cooking.

(D) For snacks, no packet food is allowed.

11. Contractor is required to provide uniform to the mess worker as follows: -

a. T-shirt (unique colour with firm name printed), hand glove, cap, apron, etc. to the Mess Workers.

b. It is to be ensured that whenever the Mess Workers are on duty, they should be in proper uniform and maintenance of personal hygiene is a must, at all times.

c. Penalty of Rs. 10,000/- will be imposed in case of violation of this clause.

12. Hygiene, overall cleanliness of surrounding, kitchen and the food, raw materials, ingredients etc. should be of good quality. Clean, fresh, nutritious, hygienic and edible

food has to be served. Any type of COOKED FOOD shall not be stored / preserved / reserved after meals. Not following Warden's suggestions / instructions in above matters shall be considered as violation of terms and conditions of contract and shall invite penalty for the same (up to 10% of monthly bill as decided by Hostel Management Committee).

13. Mess Workers and Cooks should be healthy and medically fit. They are required to have a regular check up with the Institute Medical Officer once in every quarter. If any mess worker is found medically unfit, he may not be given permission to continue his duties and Mess Contractor has to replace him immediately without fail.

14. Sample menu (**Annexure-III**) is attached with this document. Hostel Management Committee can change the menu in consultation with the Contractor. Menu can be changed, to suit the availability of seasonal vegetables and their market supply by the Hostel Management Committee.

15. No Mess off will be given to individual student under normal circumstances. Mess off would only be given if a student is not keeping well and admitted in hospital/ going for academic /sports activity deputed by the Institute and he submits the application through Warden **7 days** before leaving or any other reason deemed fit by Warden.

In case a hosteller takes leave for personal reasons, the Warden will decide and inform the Contractor accordingly. In such cases, mess-off shall be given only if the hosteller is away for a minimum of 10 (ten) days.

16. The Contractor shall provide light food to the sick student(s) during his/her sickness period and no extra charge will be paid for the same.

17. Monthly payment to the Contractor will be made by the Administrative Department, in one installment after the submission of actual mess bill by the contractor and its verification by the concerned Warden.

18. The Contractor has to collect the guest charges directly from the students / guests, if any, duly permitted by the Warden.

19. The Contractor is required to deposit an amount of ₹ **2,00,000/-** in the form of **Online Payment only** towards security deposit at the time of award of contract within stipulated time if his / her offer is accepted. In case of premature termination of the contract by either side, the Security Deposit shall be forfeited.

20. The mess utensils are to be cleaned with hot water using detergent powder/soap after every meal.

22. Mess Contractor or his/her representative Manager is required to remain present in the Mess Hall when the food is served in the Hostel Mess/Lunch Room.

23. The payment/calculation of mess bill would be on actual days of operation of the mess and actual number of students served.
24. All the items to be served in the mess shall be prepared in the mess kitchen only.
25. The Contractor is required to maintain the details of all his employees/Mess Workers. Their information along with photographs shall be submitted to the Warden and GAD Section, Administrative Department.
26. Liability/responsibility in case of any accident causing injury/ death to mess worker/s or any of his staff shall be borne by the Contractor. The Institute shall not be responsible by any means in such cases.
27. Contractor shall be solely responsible in case of incidence(s) of food poisoning etc. and shall bear the complete expenditure arising out of this for medical treatment of the hostel residents. In addition, penalty may be imposed on the contractor as decided by the Institute / Warden for such incidence(s).
28. The contractor shall not employ any mess worker whose track record is not good. He should not have involved in any crime / offence / police case.
29. Storage/consumption of any alcoholic drink/liquor are strictly prohibited. The contractor shall not serve any of such substance/drink in mess/hostel. Smoking, consuming gutkha, tobacco etc. is also prohibited in hostel premises.
29. Guest charges shall be decided by the Committee of Wardens for ordinary/special meals which shall be slightly on higher side than the approved daily rates of the Contractor.
30. The Contractor Has To Follow All Labour Laws / Government Laws In Regard Of Employing The Mess Workers. The Contractor shall be solely responsible for any dispute/violation of Labour Laws / Government Laws.
31. The Contractor shall be fully responsible for appropriate behavior of the mess workers. If it is found that any worker has misbehaved with any of the hostel residents / hostel staff, he has to take action as suggested by the Warden/ Hostel Management Committee.
32. Electricity charge @ ₹ 2000/- per month will be deducted from the Contractor's mess bill. Number of kitchens may increase or decrease at any given time.
33. Decision of the Hostel Management Committee will be final and binding to the Contractor in case of any dispute arising out with respect to the terms and conditions of this contract.

34. The Contractor shall enter into an agreement for execution of this contract as per prevalent rules and regulations of Government of India and shall bear full cost for the same.
35. The Institute reserves the right to reject any/all tenders without assigning reasons thereof.
36. The Contractor shall not transfer or engage any other firm or agency to carry out the contract. In the event that the Contractor violates this clause, NIT Mizoram reserves the right to Terminate the contract and Forfeit the Security Deposit in full.
36. Any dispute arising out of this contract will fall under the jurisdiction of the Hon'ble Gauhati High Court, Aizawl Bench only.
37. The base price per day is **₹ 160.00 per student excluding GST**. No firm will quote the base price below ₹ 160.00.
38. Any shortages of mess worker for more than one day will invite a fine of ₹ 2000/- per day. The Students - Mess Workers ratio must be 1:20 with additional Mess Manager and main Cook for each kitchen where mess will be running.
39. **Not following the mess menu will invite a fine of ₹ 5000/- per day. On days when non- vegetarian and paneer are supposed to be served, not providing the menu will invite a fine of ₹ 15,000/- per day if not compensated. The fine of ₹ 5000/- will be levied if either Breakfast/ Lunch/ Snacks/ Dinner menu is not followed.**
40. **Serving lunch at Lunch Hall after 1:15 PM will invite a fine of ₹ 5000/- per day as the lunch timing is time stipulated which last only for an hour i.e. 1:00 PM – 2:00 PM.**
41. Timings of the meals should be adhered very strictly:
- | | | | |
|------------------|----------|--------------------------|---|
| Breakfast | : | 6:30 AM – 7:45 AM | - at respective Hostels |
| Lunch | : | 1:00 PM – 2:00 PM | - at Lunch Hall (Academic Block – VIII) |
| Snacks | : | 5:30 PM - 7:00 PM | - at respective Hostels |
| Dinner | : | 8:30 PM - 9:45 PM | - at respective Hostels |
42. **The Contractor shall have to make arrangement for crockery, utensils, burners, LPG and other essentials to set up the kitchen.**
43. The Institute will provide all Dining Hall furniture. Aqua Guard/ Filters for drinking water, shelves, pantry and store, a refrigerator of adequate capacity, a deep freezer and, if required, limited accommodation for kitchen/mess staff as per availability of space. All Institute's provided furniture and equipment will be formally handed over to

the Institute Authority for any defect(s) with these items immediately. The Contractor will be liable to pay the Institute for loss or damage of any item due to negligence or mishandling by his/her staff. The Institute reserves the right to fix the amount payable by the Contractor for such loss or damage.

44. **Terms of Payment:** The Contractor shall submit monthly mess bill to respective Wardens before the 5th day of every month. 100% payment will be made within 10 (ten) days from date of submission of the verified bill by the Wardens. Bills shall be also displayed for students to check. Corrections, if any, will be adjusted with subsequent bills.

45. The Contractor shall collect the guest charges directly from the students/guests who are not registered for meals in the respective hostel. The institute will not be responsible for any losses to the Contractor incurred from non-payment of these charges.

46. The maintenance of safety, health and hygienic conditions in and around the dining and kitchen and all utensils will be the responsibility of the Contractor. No maintenance cost shall be provided by the Institute. Suggestions and instructions of the Hostel Management Committee regarding cleanliness have to be strictly followed and the expenditure towards this is to be borne by the Contractor.

47. The Institute Authority reserves the right to inspect the kitchen and mess at any time. If it is found that the Contractor has not maintained cleanliness and hygiene of the areas, it shall be considered a violation of the contract and shall invite penalty of ₹. **5,000/-** (Rupees Five Thousand only) for the first violation and ₹. **10,000/-** (Rupees Ten Thousand only) for the second and third violations. Further violations will attract a review of the contract by the Institute Authorities and may even lead to termination of the contract.

48. **Force Majeure:** If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned, that party shall be under no obligation to perform the agreement under order after notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

(a) Any law, statute or ordinance, order action or regulations of the Government of India.

(b) Any kind of natural disaster, and

(c) Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

49. **Termination of Default:** Default is said to have occurred

(a) If the Contractor fails to deliver any or all of the services specified in the Work Order/ Tender document.

(b) If the Contractor fails to perform any other obligation(s) under the Contract.

Under the above circumstances NIT Mizoram may terminate the contract in whole or in part and forfeit the Security Deposit. In addition to the above, NIT Mizoram may at its discretion also enter into contract with another party and the defaulting Contractor shall be liable to compensate NIT Mizoram for any extra expenditure involved towards goods obtained and services rendered.

50. **Termination of Contract:** One month's notice is required on either side for the termination of the contract, if such a condition arises during the contract period. However, the Institute may call upon the Contractor to continue till the end of the Academic Session in which the notice is received. The Opinion of the Hostel Management Committee and respective Wardens will be final so far as the food quality/mess management is concerned.

51. **Applicable Law:**

(a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Aizawl/ India only.

(b) Any dispute arising out of this purchase shall be referred to the Director, NIT Mizoram and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

52. **With extra cost per month to be quoted in Price Bid (Operating Cost only, not the cost of Vehicles. Mess Vehicle shall be supplied by Agency/Contractor for catering to different hostels)**

Sl. No.	Equipments	Nos.
1	Operating cost of catering/supplying food to different hostels and for bringing lunch from the Kitchen to Lunch Hall	1

53. **The successful bidder must be willing and ready to render services (at short notice) at the appropriate time; as the successful bidder may not be able to start their contractual service soon after finalization of bids/issuance of Work Order, given the prevailing situation where residential students are not present on campus.**

BID EVALUATION CRITERIA:

- A. The bids shall be ranked on the basis of combined weighted score for Technical and Financial bids.
- B. The tender shall be awarded to the bidder obtaining the highest total combined score.
- C. The bids shall be ranked keeping in view the marks obtained on a scale of 100 marks during evaluation of bids. The Technical bid is allotted 60% weightage and the Financial (Price) bid 40% weightage.
- D. Combined scores of respective bidders shall be obtained by sum of their respective Technical bid scores (out of 60) and their respective Financial (Price) bid scores (out of 40).

The criteria for Evaluation of Technical bids and the marks allotment are shown below:

S. No.	Criteria	Marks	
1.	No. of years of experience in running mess/ canteen/guest house in other Government or Non-Government organizations	Seven years or more	15
		Four to seven years	10
		One to three years	5
		No such experience	0
2.	No. of Work Orders/ agreements/ contracts from Government and Non- Government organizations, Autonomous Institutes, Educational Institutions, Public Sector and Undertakings where you have provided similar facility	Seven years or more	15
		Four to seven years	10
		One to three years	5
		No such experience	0
3.	Food license issued by the State Food Safety and Standard Authority	Possession of certificate	10
		No certificate	0

Financial Bid Evaluation

The bidder quoting the lowest rate overall will be awarded full marks out of 40. Others will be awarded on pro-rata basis

Sd/-
Registrar
Signature of the bidder with Seal

Documents to be attached with the Technical Bid (first envelope)

1. Proof of ownership/partnership etc.
2. Proof of address, telephone/fax numbers.
3. Copy of valid food license issued by the State Food Safety and Standards Authority.
4. Copy of valid labour license (if applicable)
5. Copy of Income Tax Account (PAN)
6. Copy of Provident Fund Registration (if applicable)
7. Copy of ESIC Registration (if applicable)
8. Copy of Trading License (if applicable)
9. Copy of GST Registration
10. **Experience Certificates** to be supported by copies of work orders/ agreements/ contracts from Government and Non Government organizations, Autonomous Institutes, Educational Institutions, Public Sector Undertakings and Private Sector where you have provided similar mess facility.
11. **Earnest Money Deposit (EMD)** through Online Payment in the Account Details given above.
 - (i) **EMD= ₹ 20,000/-**
 - (ii) **Tender Fee= ₹ 2,000/-**
12. A separate sheet as mentioned under N.B in Annexure -4
13. **Labour Detail Submission:** A sheet describing mess staffs along with number of staffs to be appointed for each work.



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Dated: 14.06.2024

SAMPLE MESS MENU

Weekly Menu and Mess Timings

Day	Breakfast	Lunch	Evening Snack	Dinner
Monday	1. Puri+ Chole 2. Tea	1. Arhar Dal 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Sabji (Seasonal) 5. Pickle+Finger or fryums+Salad	1. Tea 2. Bread Pokara (2 pcs)	1. Masoor Dal 2. Alu Bhujia 3. Roti – 5 pcs 4. Sewai (liquid milk) 5. Pickle+Finger or fryums+Salad
Tuesday	1. Alu Paratha (2 nos.) + Sauce 2. Tea	1. Sambhar 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Chhole Masala 5. Alu Bhujia 6. Pickle+Finger or fryums+Salad	1. Tea 2. Alu Chop (50 gm x 2 nos.)	1. Sabji (Seasonal) 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Arhar Dal 5. Pickle+Finger or fryums+Salad
Wednesday	1. Bread (4 slice)+butter+jam +1 pc. boil egg+1 pc. banana 2. Tea	1. Arhar Dal 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Rajma 5. Pickle+Finger or fryums+Salad	1. Tea 2. Chaat	1. Puri – 6 pcs 2. Rice (Unlimited) 3. Chicken/Mutter Paneer 4. Pickle+Finger or fryums+Salad
Thursday	1. Poha 2. Tea	1. Masoor Dal 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Mix Veg 5. Pickle+Finger or fryums+Salad	1. Tea 2. Kachori (50 gm x 2 nos.)	1. Arhar Dal 2. Soya chunk+Potato 3. Rice (Unlimited) 4. Roti – 5 pcs 5. Brinjal Bhujia 6. Pickle+Finger or fryums+Salad
Friday	1. Idli (4 nos.) 2. Sambhar + Chutney 3. Tea	1. Tadka Dal 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Aloo Bhujia 5. Seasonal Veg 6. Pickle+Finger or fryums+Salad	1. Tea 2. Biscuit (Good Day-Rs. 5/- per packet)	1. Puri – 6 pcs 2. Rice (Unlimited) 3. Chicken/Mutter Paneer 4. Pickle+Finger or fryums+Salad
Saturday	1. Bread (4 slice)+butter+jam	1. Arhar Dal 2. Rice (Unlimited)	1. Tea 2. Chowmein	1. Sabji (Seasonal) 2. Rice (Unlimited)

	+1 pc. boiled egg+1 pc. banana 2. Tea	3. Roti – 5 pcs 4. Bitter Gourd Bhujia 5. Alu Tomato 6. Pickle+Finger or fryums+Salad		3. Roti – 5 pcs 4. Masoor Dal 5. Pickle+Finger or fryums+Salad
Sunday	1. Alu paratha – (2 pcs) + Sauce 2. Tea	1. Arhar Dal 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Soya chunk+Potato 5. Pickle+Finger or fryums+Salad	1. Tea 2. Onion Pakora	1. Egg Curry/ Paneer 2. Rice (Unlimited) 3. Roti – 5 pcs 4. Papad 5. Pickle+Finger or fryums+Salad

Sabji: Seasonal vegetable (Contractor should try to provide variety of vegetables available in the market)

Salad: 1. Onion, 2. Tomato, 3. Green Chilli, 4. Cucumber or carrot (subject to availability), and 5. Sprout (Green Mung dal)

Chicken =100 grams

Paneer =75 grams

Sewai/ Kheer = 80 grams

Roti =5 pcs.

Chowmein = bean+ carrot+ aloo+ onion

Alu Paratha and Idli should be standard size

Note: Any change of minor nature in the menu without affecting the cost to the contractor will be incorporated in the menu on the recommendations of the Hostel Management Committee.

ANNEXURE - III**Format of Financial Bid
To be submitted in the Agency's Letterhead****Table - I**

Sl. No.	Item	Unit	Quoted Rate(INR)	
			Figures	Words
1	Breakfast	Per student per day		
2	Lunch + Snacks	Per student per day		
3	Dinner	Per student per day		
4	Others (if any) please give details	Per student per month		

Table - II**Extra Financial Need towards operating cost For Providing Vehicles
(Only Operating cost to be quoted per month, not purchase cost of vehicle)**

S. No	Vehicle	Total No. of Units to be Provided	Rate per Unit per Month (₹)	Total Lumpsum Cost per Month (₹)
a	b	c	d	e=c x d
1	Operating Cost of Mess Vehicle	1		

If any bidder is not quoting any price for Table - I & II, the Financial Bid will be rejected.

Grand Total Monthly Rate for the Entire Service:

Total Table I + Table II = Rs _____ Per Month

(Rupees _____) only.

Inclusive of all Taxes.

Signature with Seal:.....

Name of Contractor/Firm:.....

Address:.....

Phone/Mobile No.....

Email.....

Date.....

DECLARATION

**FOR NO NEAR RELATIVE(S) OF THE BIDDER/CONTRACTOR WORKING IN THE NIT
MIZORAM**

**"I s/o..... r/o
hereby certify that none of my relative(s) as defined the tender documents No.
NITMZ/T-1/Mess/2024/1071 Dated: 14.06.2024 is/are employed in National
Institute of Technology Mizoram, as per details given in the tender document. In
case at any stage, it is found that the information given by me is false/incorrect, the
NIT Mizoram shall have the absolute right to take any action as deemed fit /
without any prior intimation to me.**

Date:

[Signature]

Place:

Name of the Bidder
Seal of the Bidder

Nearby Relative(s) for this purpose are defined as:

- a) Member of a Hindu undivided family.
- b) They are husband and wife.

The one is related to the other in the manner as father, mother, son(s) and

Terms & Conditions:

1. The Tender Documents are of 19 (nineteen) pages.
2. The rates quoted should be inclusive of all taxes, and these taxes should be shown separately.
3. TDS as applicable on date will be deducted from the monthly bill of the Contractor.
4. NIT Mizoram reserves the absolute right to accept or reject any or all the tenders on whole or in part without assigning any reason thereof.
5. Mess service should be provided at the designated places of NIT Mizoram without any extra charges.
6. Terms of Payment: Actual bill is to be submitted in the Administrative Department, NIT Mizoram every month. Monthly payment to the Contractor will be made after certification by Warden of concerned hostels.
7. NIT Mizoram reserves the right to reject the service if found defective or not of the desired quality. Decision of Hostel Management Committee, NIT Mizoram will be final for any such case.
8. Tender documents can be download from the institute website **www.nitmz.ac.in** and should be submitted to the office of the undersigned on or before **15.07.2024 till 1:00 PM** either by Registered or Speed post or by hand, along with Online Payment Receipt of Tender Fee amounting ₹. 2,000/- (Non refundable) and EMD Fee amounting ₹. 20,000/- (Refundable).
9. Postal or courier delay will not be considered and the Tender received late will be rejected.
10. Under no circumstances may a representative of NIT Mizoram call on a relative to provide services in relation to tender directly supervised or approved by him/her. Relatives are defined as all persons directly related by blood, adoption or marriage. Such relatives are: parents, spouse (or common law spouse), children, brother or sister, as well as cousins, in-laws and stepchildren or step parents. No employee of the NIT Mizoram, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the personal is not legally entitled. Declaration for no near relative of the Bidder / Contractor working in NIT Mizoram at **Annexure – IV** may be furnished.
11. EMD may be forfeited in case of non-completion/part completion/delayed completion of services unless permitted in writing by NIT Mizoram.
12. No escalation in respect of materials, labour, freight etc will be allowed in any shape.

13. The Mess Contractor has to provide their own catering van to transport lunch from the hostels to the Lunch Hall and from one hostel to another.
14. The bids shall be submitted in two parts, viz.
 - i) Technical bid
 - ii) Financial bid.
16. Technical bid should contain filled up **Annexure - I** of the enquiry indicating papers regarding registration of proprietorship/ownership as mess/ canteen contractor, Bio-data of the firm, Balance sheet for the last 3 years and minimum annual turnover of the firm should be 10 (Ten) lakh in the last two Financial Years, clearance from Sales Tax/GST, Photocopy of IT PAN card, and Proof of work experience (minimum experience should be of 01 (one) years for running the mess/canteen in reputed Institution viz. IIT/NIT/IIM/Govt. Institution. All these should be kept in an envelope super scribed '**Technical Bid for Mess Service**'.
17. Financial Bid should contain filled up **Annexure - II** of the enquiry indicating the taxes, if any, for the items stated therein. Envelope should be named as '**Financial Bid for Mess Service**'.
18. The above two bids must be signed & sealed by the bidder and should be kept in a separate big envelope super scribed '**Bid for providing Mess Services at NIT Mizoram**' vide Tender No.: **NITMZ/T-1/Mess/2024/1071 Dated: 14.06.2024**.
19. A bidder who submits more than one bid shall be disqualified.

Sd/-
(Prof. AJMAL KOYA PULIKKAL)
Registrar In-charge
NIT Mizoram