



राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
(An Institute of National Importance under Ministry of Education, Govt. of India)
CHALTLANG, AIZAWL, MIZORAM – 796012

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NO.NITMZ/Scho./1-1/2020/४९८

Date: 21 OCT 2020

CIRCULAR

Students of NIT Mizoram may follow the Guidelines for verification of Scholarship application for the AY 2020-21.

1. The Scholarship Aspirants are advise to fill the **Online Application Form** through National Portal (NSP) with uploading of the necessary documents in the portal. The guidelines and instructions to be followed are available in the NSP.
2. Besides, Scholarship Aspirants may explore other avenues than NSP such as respective State Government Scholarship Scheme, UGC Ishan Uday, and ONGC, etc.
3. The Scholarship Aspirant (s) needs to fill all the forms of Institute Verification posted in the Scholarship Webpage namely, **Form to Certify/Forwarding External Scholarship Application (Scho./NITMZ/01)**, **Undertaking for Scholarship Application (Scho./NITMZ/02)**, **Declaration of Hosteller/Non Hosteller for Scholarship Application (Scho./NITMZ/03)**, **Bonafide Certificate for Scholarship Application (Scho./NITMZ/04)**, **Bank detail for Scholarship Application (Scho./NITMZ/05)**, **Fee Pre-Receipt for Scholarship Application (Scho./NITMZ/06)**.
4. The Scholarship Aspirant must **enclose the necessary document** as indicated in the **respective form of Institute Verification**. If the requisite documents are not enclosed, the Institute Verification will be deemed as '**Incomplete**'.
5. The Under '**Undertaking for Scholarship Application**' should be filled by the Scholarship Aspirant and must submit it to the Faculty In-Charge Scholarship along with all other forms.
6. The '**Declaration of Hosteller/Non-Hosteller for Scholarship Application**' should be filled by the Scholarship Aspirant and then they must approach their respective Hostel Warden for verification. The Hostel Warden on verification will forward it to the Dean Student's Welfare for recommendation. The Dean Students' Welfare on recommendation, will forward it to the **Faculty In-Charge Scholarship**.
7. The '**Bonafide Certificate**' will be routed through the Head of the Department forwarded by Dean Students' Welfare to the Administrative Department for signature of 'Head of the Institute'. The student (s) will approach their respective Head of the Department with duly filled 'Bonafide Certificate' which will be verified and forwarded to Dean Students' Welfare who will recommend for issue of 'Bonafide Certificate' to Deputy Registrar (F & A) (Administrative Department). **Deputy Registrar (F & A)** will make necessary arrangements for the issuance of the 'Bonafide Certificate'.

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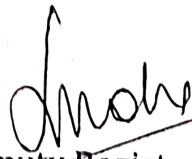
8. The ' **Bank Detail for Scholarship Application** ' will be filled by the Scholarship Aspirant and must be submitted to **Faculty In-Charge Scholarship** along with all other forms.
9. The ' **Fee Pre-receipt for Scholarship Application** ' filled by the Scholarship Aspirant must be verified by the Account Section. The Scholarship Aspirant must approach Mr. Ram Ashish Singh, JA, Administrative Deptt. for verification of Fees details. Mr. Ram Ashish Singh will verify the detail and forward it to the **Faculty In-Charge Scholarship**.
10. The ' **Form to Certify/Forwarding External Scholarship Application** ' must be filed by the Scholarship Aspirant and must be submitted to the **Faculty In-Charge Scholarship**.
11. The Scholarship Aspirant must take utmost care while filling the details in their Scholarship Application From (Online/Offline), any mismatch of the details stated in their form will lead to ' **Defective** ' status of the Scholarship Application at the Institute Level, the Scholarship Aspirant needs to re-submit their Scholarship Application at the portal with correct details and once again initiate the process of Institute Level verification.
12. The student are **advised not to indulge** in activity to **falsify details** or **credential** whatsoever in the entire process. If found involved in such activity the Institute reserves the right to reject the Scholarship Application form and initiate appropriate disciplinary action.

This has the approval of the Competent Authority on 20.10.2020.

(LALTHIANGHLIMI ZOTE)
Deputy Registrar
NIT Mizoram

Copy for information to:

1. Director, NIT Mizoram.
2. Registrar, NIT Mizoram.
3. Dean (Academics).
4. Dean (SW).
5. All HoDs-EEE,ECE,CSE,ME,CE & BS & HSS.
6. Faculty i/c Scholarship.
7. Faculty i/c Website-with a request to upload in the Institute's Website.
8. Office Superintendent.
9. All Notice Board.
10. Order Guard File.
11. Concerned File.


21/10/2020
Deputy Registrar
NIT Mizoram