



**राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम**  
**NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM**  
(An Institution of National Importance under Ministry of Education, Govt. of India)  
चलत्लांग, आइजोल, मिजोरम / CHALTLANG, AIZAWL, MIZORAM – 796012

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File No.: NITMZ/2023/T-1/Bus/5412

Dated: 29<sup>th</sup> August, 2023

**EXPRESSION OF INTEREST**

NIT Mizoram invites sealed Expression of Interest (EoI) from eligible Company/Firm/Organisation/Individual for Bus Services (8 nos.) at National Institute of Technology Mizoram.

**SCHEDULE OF EXPRESSION OF INTEREST**

Sl. No.	Activity Description	Schedule
1	Expression of Interest No.	NITMZ/2023/T-1/Bus/5412
2	Publishing Date	30 <sup>th</sup> August, 2023
3	Last Date and Time of Submission of EOI	2nd October, 2023 (12:00 pm)
4	Time and Date of Opening of Technical Bid	2nd October, 2023 (2:00 pm)
5	Validity of EOI Offer	90 Days from date of opening

The terms of reference with other format may be obtained from GAD, NIT Mizoram during the office hours or maybe downloaded from Institute's website i.e. [www.nitmz.ac.in](http://www.nitmz.ac.in)

## **TERMS OF REFERENCE:**

1. THAT the normal route will be **Chaltlang to Durtlang**. During the Institute's vacation (Summer & Winter) period, the vehicle shall be available/On-Call Duty round the clock (24x7) at the disposal of NIT Mizoram and the monthly hiring charge will be paid in full to the contractor. However, actual duty hours and place of duty shall be specified, as per the direction/allotment by the GAD, NIT Mizoram. Travelling outside Aizawl Municipal Corporation (AMC) area shall be claimed at the prevailing rate of the State Government (Mizoram)/State Transport Authority (Mizoram).
2. THAT the party No. 2 (NIT Mizoram) shall pay
  - i) **Bus with 24+1 Seater & Above, Not older than 8 years. Rs. 58,000.00 per month or below.**
  - ii) **Bus with yellow color (with valid permit for Educational Institute) shall be exempted from the restriction of the above Clause: "Not older than 8 years".**
3. THAT the Expression of Interest without Registration Certificate, State Transport Authority Certificate, Valid Insurance Certificate, Road Tax Clearance, Fitness Certificate, Route Change/Plying Permit issued by State Transport Authority etc. as provided in **Annexure - II** shall be summarily rejected.
4. THAT the Party No. 2 (NIT Mizoram) shall make No payment in advance nor any loan from any Bank or Financial Institutions shall be recommended on the basis of the order of the award of the work. The Party No. 1 (Contractor) shall submit the monthly bill with the Vehicle Diary, duly signed by the authorized officer of the Institute in the first week of following month in respect of previous month's performance. The Monthly Bill shall be paid only after-tax deduction at source (TDS) as applicable from time to time.
5. THAT the Party No. 2 shall ply wherever need occurs for extra duty without extra payment, except for Inter-District/Inter-State duty. **This is a duty in lieu of payment to be made on monthly basis during the Institute's vacation (Summer & Winter) period.**
6. THAT the Party No. 1 shall supply the properly cleaned vehicles on the exterior and properly cleaned and totally dust free interiors. Seats of the vehicle should have clean covers and drivers should be properly dressed and well behaved. Engine of the supplied vehicle should be well maintained and noise/pollution free as mandated by the Transport authorities of the Govt. of Mizoram and the Pollution Control Board, Mizoram.

7. THAT the Driver/Conductor and vehicle should not be changed frequently. The engagement and employment of drivers and payment of wages to them as per the existing provision of various Labour Laws and Regulations is the sole responsibility of the Contractor and shall indemnify the NIT Mizoram. Any breach of such laws on regulation shall be deemed to be breach of this contract. If in most unavoidable circumstances the change of driver/ vehicle is required, prior intimation (at least 2 days) shall be given to the NIT Mizoram. The Vehicle Diary will be provided to the selected bidders by the Institute. Joining/Termination on any day of the month shall be counted on pro-rata basis in the monthly bill.
8. THAT the Party No. 1 shall be responsible for arrangement of space for parking of the vehicle.
9. THAT the cost of P.O.L, expenditure for vehicle maintenance, repair and any other incidental expenditure shall be borne by Party No. 1. ***No hike in rate will be allowed if there is a hike in the price of POL and or spare parts of vehicle during the Contract Period.***
10. THAT the Party No.2 reserves the right to call the vehicles before stipulated duty hours and beyond duty hours for duty in NIT Mizoram. In case of breakdown, if the vehicle is not replaced within one hour, penalty of **Rs. 500/-** per occasion will be imposed, in addition to the pro-rata deduction of rental in the monthly bill. Vehicles should be made available on call basis beyond duty hours and beyond the week days as well as holidays, failing which the penalty of **Rs. 1,000/-** will be imposed on each occasion.
11. THAT in case the Party is not satisfied with the quality/condition of the vehicle, the Party No. 1 shall change the vehicle/make necessary repairs to the satisfaction of the NIT Mizoram. (The NIT Mizoram reserves the right to counter offer price against the price quoted by the Party No.1).
12. THAT the Party No. 1 shall solely be responsible for violation of traffic rules or any other breach of law in force. The drivers and conductors should not indulge in any kind of intoxication, alcoholic beverages etc and smoking inside the bus. Violation of this section shall invite a fine upto **₹1,000.00** to be borne by Party No. 1.
13. THAT the Party No. 1 shall not utilize the BUS for any other purpose other than NIT Mizoram Services.
14. THAT under normal circumstances, the contract shall be valid for a period of **one year** from the date of issue of Contract Order. The Party No.2 may cancel the contract during the contract period without assigning any reason. However, the contract may be extended subsequently, on mutual consent without resorting to public tender/EoI only with the written consent of the Contractor, and on same

terms and conditions for a period of **one year** at a time (upto a maximum of three years) on review of performance. However, if contract is to be extended for more than one year, continuously, the present terms and conditions shall be **revised**, without fail, if the need arises and at the sole discretion of the Institute.

15. THAT the Party No.1 shall follow orders and instructions of the NIT Mizoram authority and abide by security instructions/procedure during the contract period.
16. THAT NIT Mizoram reserves the right to increase or decrease numbers of hired buses at any given time, at the sole discretion of the Institute.
17. THAT the Competent Authority of NIT Mizoram, without prejudice to any other remedy, for breach of contract, may terminate the contract in whole or in parts.
  - a) If the Contractor fails to arrange the supply of any or all of the vehicles within the period(s) specified in the contract or any extension thereof granted by competent authority.
  - b) If the Contractor fails to perform any other obligation (s) under the General & Special Conditions of the contract and all clauses of this EoI which are integral part of this EoI.
  - c) Competent authority may without prejudice, to other rights under law or the contract provided get the hiring of vehicles done at the risk and cost of the Contractor, in above circumstances.
18. **Termination for Insolvency:** The Competent Authority may at any time terminate the Contract by giving written notice to the Contractor, without compensation to the Contractor.
19. THAT Disputes if any, to be settled under the jurisdiction of Gauhati High Court, Aizawl Bench, Aizawl Mizoram.

**(Prof. AJMAL KOYA PULIKKAL)**

Registrar i/c

National Institute of Technology Mizoram

**APPLICANT'S EXPRESSION OF INTEREST**

Dated: \_\_\_\_\_

To,

**The Registrar  
NIT Mizoram  
Chaltlang, Aizawl, Mizoram – 796 012**

**Subject: Submission of Expression of Interest to undertake Bus Service at NIT Mizoram.**

**Madam,**

1. In response to the Invitation of Expression of Interest (EOI) published vide No. **NITMZ/2023/T-1/Bus/5412 Dated 30<sup>th</sup> August, 2023**, for Bus Service at NIT Mizoram, I/we would like to express interest to carry out Bus Service at NIT Mizoram in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith in separate sealed cover and made part of this Bid.
2. We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamps etc. and agreement will be binding on us.
3. If our Bid is accepted, we will obtain the bank guarantees from a Scheduled Bank for a sum as mentioned in this EOI document for due performance of the Contract.
4. We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
5. Until an agreement is signed and executed, this Bid together with your written acceptance thereof, in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us are properly sealed and prepared so as to prevent any subsequent alteration and/ or replacement.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. NIT Mizoram reserves the right to cancel the EOI without assigning any reason.
9. NIT Mizoram reserves the right to reject any or all EOI without assigning any reasons whatsoever.

Signature  
Full Name  
Name of Firm/Company/Organisation/Individual  
Seal

**PARTICULARS OF THE BIDDER**

1. Name of Company/ Firm/Organisation/Individual  
: \_\_\_\_\_
  2. Nature of the Concern: \_\_\_\_\_  
(i.e. sole proprietor or partnership firm or a company under Company Act 1956).
  3. Full address of Office of the Company/Firm/Organisation/Individual:  
\_\_\_\_\_  
\_\_\_\_\_
  - a. Telephone /Mobile No: \_\_\_\_\_
  - b. E-Mail Address: \_\_\_\_\_
  4. PAN/GIR No. of the \_\_\_\_\_ Company/Firm/Organisation/Individual:  
\_\_\_\_\_ (attach copy)
  5. Photocopy of Income Tax Returns for latest year: \_\_\_\_\_  
(if applicable, attach copy)
  6. Goods & Services Tax (GST) Registration No. \_\_\_\_\_
  7. Goods & Services Tax (GST) paid during F.Y 2022 -23: \_\_\_\_\_
  8. Whether each page of EOI and its annexure have been signed and stamped:  
\_\_\_\_\_ (Yes/No)
  9. Bidder's Bank, its address and Bank Account No:  
\_\_\_\_\_  
\_\_\_\_\_
- 10. Details of Vehicle:**
- (a) Type of Vehicle : \_\_\_\_\_
  - (b) Make : \_\_\_\_\_
  - (c) Year of Manufacturing : \_\_\_\_\_
  - (d) Registration No. : \_\_\_\_\_
  - (e) Registration Certificate No. : \_\_\_\_\_ (Enclose Photo Copy)
  - (f) Insurance Policy No. \_\_\_\_\_ Valid up to \_\_\_\_\_ (Enclose Photo Copy)
  - (g) Road Tax Receipt No. \_\_\_\_\_ Valid up to \_\_\_\_\_ (Enclose Photo Copy)
  - (h) Fitness Certificate No. \_\_\_\_\_ Valid up to \_\_\_\_\_ (Enclose Photo Copy)
  - (i) Driver's Professional Driving License No. \_\_\_\_\_ (Enclose Photo Copy)
  - (j) Whether District Transport Office clearance obtained: Yes / No.
  - (k) Seating Capacity of vehicle as per the Registration Certificate: \_\_\_\_\_.
  - (l) Route change permit/Plying permit from Chaltlang to Durtlang issued by State Transport Authority, Mizoram: \_\_\_\_\_

Place:

Signature of Bidder/ Authorized signatory with seal

Date:

Name of the Bidder: \_\_\_\_\_

**Annexure - III**

**SCHEDULE OF RATES**

1. Rate for each item shall be filled in **Column 3**. Leaving blank for any item is **NOT** permitted in the Schedule of Rates Form, in such cases the Bid will be treated as **non-responsive** and will be summarily rejected.
2. Conditional Bid shall not be considered and will be rejected outright.

**HIRING OF INSTITUTE'S BUS ON MONTHLY BASIS:**

Seating Capacity (As per the Registration Certificate): \_\_\_\_\_

<b>Sl. No.</b>	<b>Item Description</b>	<b>Basic Rate (INR in figure)</b>	<b>Total Amount (In Word)</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
2	Monthly Rate (per month) Seating Capacity: _____ +1		
3	Charges for extra shifts (in Rs. per KM)		
4	Night Halt charges in Rs. per night outside the Headquarters		

I/We have read and understand the Expression of Interest for supply of Vehicle Service on hire basis vide **No. NITMZ/2023/T-1/Bus/5412** Dated **30<sup>th</sup> August, 2023** and other documents issued by you we hereby quote the Rates (inclusive of all taxes & duties) **except Goods & Services Tax (GST)** as above.

Date:

[Signature]

Place:

Name of the Bidder  
Seal of the Bidder

**DECLARATION**

**FOR NON-TAMPERING THE DOWNLOADED TENDER DOCUMENTS FROM THE  
INSTITUTE'S WEBSITE (www.nitmz.ac.in)**

"I ..... (authorized signatory)  
hereby declare that the EoI documents submitted has been downloaded  
from the NIT Mizoram website www.nitmz.ac.in and no addition / deletion /  
correction has been made in the downloaded documents.

Date:

[Signature]

Place:

Name of the Bidder  
Seal of the Bidder



**DECLARATION**

**FOR NO NEAR RELATIVE (S) OF THE BIDDER/CONTRACTOR WORKING IN  
THE NIT MIZORAM**

"I ..... S/o.....  
R/o ..... hereby certify that none of my relative(s) as defined  
the EOI documents **No. NITMZ/2023/T-1/Bus/5412 Dated 30<sup>th</sup> August,  
2023** is/are employed in National Institute of Technology Mizoram, as per  
details given in the tender document. In case at any stage, it is found that the  
information given by me is false/incorrect, the NIT Mizoram shall have the  
absolute right to take any action as deemed fit / without any prior intimation  
to me.

Date:

[Signature]

Place:

Name of the Bidder  
Seal of the Bidder

Nearby Relative(s) for this purpose are defined as:

- a) Member of a Hindu undivided family.
- b) They are husband and wife.
- c) The one is related to the other in the manner as father, mother, son(s) and daughter in law, son in law, brother(s), sister(s), brother in law, sister in law.