



राष्ट्रीय प्रौद्योगिकी संस्थान, मिजोरम
NATIONAL INSTITUTE OF TECHNOLOGY, MIZORAM
(An Institute of National Importance under Ministry of HRD, Govt. of India)
CHALTLANG, AIZAWL, MIZORAM - 796012

Phone/Fax: 0389-2391699 / 0389-2391236 / 0389-2391774

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Tender No.: NITMZ/T-1/MESS/2019

Dated: 05.07.2019

TENDER FOR HOSTEL MESS SERVICE

Last Date and Time of Submission
22th July 2019 by 1:00 PM

Date and Time of Opening
22th July 2019 by 3.00 PM



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NOTICE INVITING TENDER FOR PROVIDING MESS SERVICE AT NIT MIZORAM

Sealed tenders are invited by the undersigned up to **22nd July 2019 till 1:00 PM** from agencies/firms/companies/cooperatives having the relevant experience of providing the operational service for running the hostel mess for around 300+ hostel residents **on a fixed cost basis per student per month** for providing Mess Service to students residing in different hostels of the Institute as given in Annexure-2 for a period of one year. The first part is the **Technical Bid** which consists of technical requirements and general terms & conditions and the second part is the **Financial Bid**.

Prescribed Tender document, detailed fees and specifications, bid instructions and Terms and Conditions can be downloaded from the Institute website and should reach the Registrar NIT Mizoram on or before **1.00 P.M on 22.07.2019**.

Instructions to Bidders:

1. For submitting Technical and Financial Bid, two separate sealed covers should be used with superscription "**Technical Bid for Providing Mess Service at NIT Mizoram**" and "**Financial Bid for Providing Mess Service at NIT Mizoram**" clearly on the top of the Envelope. If two separate sealed covers are not used, the tender shall be cancelled as not conforming to the technical requirements. Both the sealed covers should be placed in the main sealed Envelope distinctly superscribed "**Tender for Providing Mess Service at NIT Mizoram**" with the address of the Agency submitting the quotation and the Officer to whom the quotation is addressed to. Further, on the sealed cover, the following are to be written:

QUOTATION FOR PROVIDING MESS SERVICE AT NIT MIZORAM

Ref:

Dated:

2. **Last Date of Submission: 1.00 P.M. 22.07.2019.** Technical bids will be opened on the same day at 3.00 P.M. After evaluation of technical bids, financial bids of the successful bidders will be opened on a later date which will be duly notified.
3. **Earnest Money:** Refundable earnest money deposit EMD of ₹ 20,000/- (Rupees Twenty Thousand) only through Demand Draft/ Banker's Cheque only in favour of National Institute of Technology, Mizoram payable at Aizawl, must accompany the Quotation. EMD of unsuccessful bidders shall be returned after finalization of the contract without any interest. EMD of the successful bidder(s) will be released after submission of Security Deposit. Quotations not accompanied by EMD as prescribed above will be summarily rejected.
4. **Security Deposit:** Security Deposit is to be submitted only by selected bidder(s), as given below:

Sl. No.	Name of the work	Security Deposit
1.	Providing mess facility , maintaining the kitchen and dining area in Girls' Hostel & Boy's Hostel-I,II,III,IV	₹ 2,00,000.00/-

Security Deposit shall be made only through Demand Draft/ Banker's Cheque only in favour of National Institute of Technology, Mizoram payable at Aizawl and shall be valid till 1 (one) month after the contract period. Successful bidder (s) can adjust the EMD deposited at the time of submission of the tender with Security Deposit, by depositing the balance amount.

5. **Validity of Quotation:** Quoted rates must be valid for at least one year from the date of commencement of the contract.
6. Bidders are instructed to quote their rates only in the Format for Financial Bid at **Annexure-3**
7. Tentative menu along with brands of ingredients that shall be served, are mentioned at **Annexure-2.**
8. Bidders shall indicate their rates in clear/ visible figures as well as in words and shall not alter/overwrite/ make cutting in the quotation. In case of a mismatch, the rates written in words will prevail. Usage of "white ink" to erase and then rewrite the rates will not be accepted. Bidders are advised to strike out wrong entries and rewrite clearly beside them. In such cases, the bidder shall have to sign and place their official seal for every corrected entry.
9. **Documents to be attached:** All documents listed in **Annexure -I** alongwith signed and stamped tender document is to be submitted to the undersigned.
10. All documents submitted should be self- attested with seal of the bidder.
11. Bidders must unconditionally accept all terms and conditions stipulated in the tender document and all pages of the bid including all enclosures should be numbered and must be duly filled in and signed and stamped by the authorized representative.
12. **Site Inspection:** Bidders are advised to visit the hostels to inspect the facilities at site. Bidders may contact the **Matron/ Office Superintendent** during office hours on all working days upto **15.7.2019** to obtain directions and access to the different hostels and academic buildings for serving lunch.
13. During the contract period, the Institute may organize functions, conferences, trainings, workshops, etc. The selected bidder is expected to be able to arrange for special buffets, high tea, etc. at such functions, for which separate orders will be given.
14. Conditional tenders not acceptable: All the terms and conditions mentioned herein must be strictly adhered to by all the bidding Agencies. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT Mizoram.
15. **TDS:** Taxes as applicable on date will be deducted from the bills, unless valid documents are submitted along with the tender.
16. **Trading License:** The mess contractor should have a registered office in Aizawl with one official representative at Aizawl who should be available 24x7. Those who do not possess valid trade license at the time of the tender submission, if awarded the contract, are to produce a copy of the license within one month from the date of written order issued by NIT Mizoram

17. **Food License:** The Bidders may enclose a copy of food license issued by the State Food safety and Standards Authority along with the Technical Bid. Those who do not possess valid food license at the time of the tender submission, if awarded the contract, are to produce a copy of the license within one month from the date of written order issued by NIT Mizoram
18. **Late and delayed tender:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/ opening.
19. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the individual/ authorized official of the firm must appear on all the pages and envelopes submitted.
20. **Cafeteria facility:** The bidder must be able to provide "Cafeteria" facility at the Institute and Hostels Premises which will be on cash basis and on Maximum Retail Price (MRP) to be paid by the students/ customers. Cafeteria Timings are to be observed as follows:
Institute Cafeteria Timings: 9.00 am -4.00 pm
Hostel Cafeteria Timings: 7.00 pm-10.00 pm
21. At any time prior to the date of submission of bid, NIT Mizoram may, for any reason, either of its own or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment/ corrigendum. Any such amendment/ corrigendum will be duly notified, if required through the Institute's website. Prospective bidders are advised to check the Institute's website every now and then for any amendment/ corrigendum. In order to provide reasonable time to take the amendments into account in preparing the bid, NIT Mizoram may extend the time and date of submission of bids.

TERMS AND CONDITIONS:

1. The Contractor(s) will be finalized based on his/her experience, contracts executed earlier, capacity to prepare food of all regions, managerial abilities and other relevant factors as considered appropriate by the tender committee. The Contractor is required to note that health, hygienic safety and satisfaction of the hostellers are the prime concern of the Institute authorities.
2. The **Contract Period** is initially for one year, which may be extended for one more year depending upon the performance of the contractor. It may also be further extended under the same terms and conditions or with such amendments as may be mutually agreed to, and also subject to the necessary approval of the competent authority. The entire period of the contract shall, however, not exceed three years.
3. The Contractor shall make **arrangements for collection; storage and disposal of kitchen waste, waste food, etc. at his/her own cost.** Any haphazard throwing, dumping and storage of waste reported by the Hostel Management Board, Chief Warden, Warden and Hostel Committees shall be considered a violation of the contract and shall invite penalty of ₹ 5,000/- (Rupees Five Thousand only) for the first violation and ₹ 10,000/- (Rupees Ten Thousand only) for the second and third violations. Further violations will attract a review of the contract by the Institute's Authorities and may even lead to termination of the contract.
4. The mess contractor should have a **registered office in Aizawl** with one official representative at Aizawl who should be available 24x7. The Contractor is required to employ a Mess Manager to liaise between the students and the Hostel Authorities.
5. **Girls Hostel mess workers must be female** and all mess workers shall not be below the age of **18(eighteen) years.** The contractor and his workers must behave politely with hostel inmates in all the hostels.

6. **One month notice** is required on either side for the termination of the contract service if such a condition arises during the contract period.
7. The contractor will run the mess for number of students shown in table below. (AY 2019-20)

Sl.No.	Name of Hostel	No. of Students (Expected*)
01	Boys Hostel - I	100*
02	Boys Hostel - II&IV	90
03	Boys Hostel - III	80
04	Girls Hostel	50
Total		320 (approx.)

*Actual number of students may vary

8. If the mess management is not up to the mark or, the quality of the food is below standard or unhealthy or unhygienic, the Institute is liable to terminate the contract with a short notice of one week. The Hostel Wardens Committee's opinion is final so far the food quality / mess management is concerned.
9. Food / any other item should not be served inside the room of hostel residents unless in exceptional cases or ill health on directives of Warden/Matron/Supervisor.
10. (A) Cooking medium should be branded oil / ghee like Fortune, Sundrop, Engine and only sunflower oil should be used and not soyabean oil. Substandard material & other oil /ghee must not be used.
(B) Spices should be used only from the prescribed brand like MDH/Cookmee/Shalimar/Sunrise or Everest.
(C) Sauces should be used only from the prescribed brand like Wikfield/ Kissan/ Maggi both during serving and cooking.
(D) For snacks, no packet food except from the brand Kurkure/ Lays is allowed.
11. Contractor is required to provide uniform to the mess worker as follows: -
 - a. Gray shirt to the mess workers.
 - b. White Shirt to mess supervisor / Mess Manager.
 - c. It is to be ensured that whenever the mess workers are on duty they should be in uniform.
12. Hygiene, overall cleanliness of surrounding, kitchen and the food, raw materials, ingredients etc. should be of good quality. Clean, fresh, nutritious, hygienic and edible food has to be served. Any type of COOKED FOOD shall not be stored / preserved / re-served after meals. Not following warden's suggestions / instructions in above matters shall be considered as violation of terms and conditions of contract and shall invite penalty for the same (up to 10% of monthly bill as decided by hostel committee).
13. Mess workers and cook should be healthy and medically fit. They are required to have a regular check up with the institute Medical Officer. If any mess worker is found medically unfit, he may not be given permission to continue his duties and mess contractor has to replace him immediately without fail.
14. Sample menu (**Annexure-II**) is attached with this document. Hostel Management Committee can change the menu in consultation with the contractor. Menu can be changed, to suit the availability of seasonal vegetables and their market supply by the hostel committee.

15. No Mess off will be given to individual student under normal circumstances. Mess off would only be given if a student's is not keeping well and admitted in hospital/ going for academic /sports activity deputed by the Institute and he submits the application through Warden well in advance before leaving or any other reason deemed fit by Warden.
In case a hosteller takes leave for personal reasons, the Warden will decide and inform the Contractor through the Matron accordingly. In such cases, mess-off shall be given only if the hosteller is away for a minimum of 10 (ten) days.
16. Contractor shall provide light food as khichdi to the sick student/s during his/their sickness period and no extra charge will be paid for the same.
17. Monthly payment to the contractor will be made by Office in one installment after the submission of actual mess bill by the contractor and its verification by the concerned resident(s).
18. Contractor has to collect the guest charges directly from the students / guests, if any.
19. Contractor is required to deposit an amount of ₹ 2,00,000/- in the form of Account Payee D.D/Bankers Cheque drawn in favour of the Director, NIT Mizoram payable at Aizawl, towards security deposit at the time of award of contract within stipulated time if his / her offer is accepted. In case of premature termination of the contract by either side, the security deposit shall be forfeited by the hostel section.
20. The mess utensils are to be cleaned with hot water using dishwashing powder/soap after every meal.
21. Mess Contractor or his representative manager is required to remain present in the mess when the food is served in the mess.
22. The payment / calculation of mess bill would be on actual days of operation of the mess and actual number of students served.
23. All the items to be served in the mess shall be prepared preferably in the mess.
24. The contractor is required to maintain the details of all his employees / mess workers. This information along with their photographs shall be submitted to the Warden.
25. Liability / responsibility in case of any accident causing injury/ death to mess worker/s or any of his staff shall be of the contractor. The Hostel Section / Institute authority shall not be responsible by any means in such cases.
26. Contractor shall be solely responsible in case of incidence/s of food poisoning etc. and shall bear the complete expenditure arising out of this for medical treatment of the hostel inmates. In addition, penalty may be imposed on the contractor as decided by the Institute / Warden for such incidence/s.
27. The contractor shall not employ any mess worker whose track record is not good. He should not have involved in any crime / offence / police case.
28. Storage / consumption of any alcoholic drink / liquor are strictly prohibited. The contractor shall not serve any of such substance / drink in mess / hostel. Smoking, consuming gutkha, tobacco etc. is also prohibited in hostel premises.
29. The contractor has to follow all labour laws / government laws in regard of employing the mess workers. The contractor shall be solely responsible for any dispute / violation of labour laws / government laws.
31. The contractor shall be fully responsible for appropriate behavior of the mess workers. If it is found that any worker has misbehaved with any of the hostel inmates / hostel staff, he has to take action as suggested by the warden/HMC.
32. Electricity charge @ ₹ 2000/- per kitchen will be deducted from the contractor's mess bill i.e, 3(three) kitchens. Number of kitchens may increase or decrease at any given time.

33. Contractor shall enter into an agreement for execution of this contract as per prevalent rules and regulations of Government of India and shall bear full cost for the same.
34. Institute reserves the right to reject any / all tenders without assigning reasons thereof.
35. Any dispute arising out of this contract will be interpreted under jurisdiction of Gauhati High Court at Aizawl Bench, Mizoram only.
36. The base price per day is **₹ 140.00 excluding GST**. No firm will quote the base price below ₹ 140.00.
37. Any shortages of mess worker for more than one day will invite a fine of ₹ 2000/- per day. The student- mess workers ratio must be 1:20 with additional mess manager and main cook for each kitchen where mess will be running.
38. **Not following the mess menu will invite a fine of ₹ 5000/- per day. On days when non- vegetarian and paneer are supposed to be served, not providing the menu will invite a fine of ₹ 15,000/- per day if not compensated. The fine of ₹ 5000/- will be levied if either Breakfast/ Lunch/ Snacks/ Dinner menu is not followed.**
39. Serving lunch in Academic Block II after **1.15 p.m** will invite a fine of **₹ 5000/- per day** as the lunch timing is time confined only for an hour i.e 1.00 pm-2.00 pm.
40. Timings of the meals should be adhered very strictly:
Breakfast: 6.30 am - 7.45 am- at the respective Hostels
Lunch: 1.00 pm-2.00 pm-at the Academic Block
Snacks: 5.30 pm -7.00 pm- at the respective Hostels
Dinner: 8.30 pm -9.45 pm- at the respective Hostels
41. **The Contractor shall have to make arrangement for crockery, utensils, burners, LPG and other essentials to set up the kitchen.**
42. The Institute will provide all dining hall furniture. Aquaguards/ filters for drinking water, shelves, pantry and store, a refrigerator of adequate capacity, a deep freezer and, if required, limited accommodation for kitchen / mess staff as per availability of space. All Institute's provided furniture and equipment will be formally handed over to the Institute Authority for any defect(s) with these items immediately. The Contractor will be liable to pay the Institute for loss or damage of any item due to negligence or mishandling by his/her staff. The Institute reserves the right to fix the amount payable by the Contractor for such loss or damage.
43. **Terms of Payment:** The Contractor shall submit monthly mess bill to respective Wardens before the 5th day of every month. 100% payment will be made within 7 (seven) days from date of submission of the verified bill by the Wardens. Bills shall be also displayed for students to check. Corrections, if any, will be adjusted with subsequent bills.
44. The maintenance of safety, health and hygienic conditions in and around the dining and kitchen and all utensils will be the responsibility of the Contractor. No maintenance cost shall be provided by the Institute. Suggestions and instructions of the Hostel Management Committee, Wardens and Hostel Committees regarding cleanliness have to be strictly followed and the expenditure towards this is to be borne by the Contractor i.e, for the kitchen and dining areas.
45. The Institute reserves the right to inspect the kitchen and mess at any time. If it is found that the Contractor has not maintained cleanliness and hygiene of the areas, it shall be considered a violation of the contract and shall invite penalty of INR 5,000/- (Rupees Five Thousand only) for the first violation and INR 10,000/- (Rupees Ten Thousand only) for the second and third violations. Further violations will attract a review of the contract by the Institute Authorities and may even lead to termination of the contract.

46. **Force Majeure:** If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned, that party shall be under no obligation to perform the agreement under order after notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:
- (a) Any law, statute or ordinance, order action or regulations of the Government of India.
 - (b) Any kind of natural disaster, and
 - (c) Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.
47. **Termination of Default:** Default is said to have occurred
- (a) If the Contractor fails to deliver any or all of the services specified in the Work Order/ Tender document.
 - (b) If the Contractor fails to perform any other obligation(s) under the Contract.
- Under the above circumstances NIT Mizoram may terminate the contract in whole or in part and forfeit the Security Deposit. In addition to the above, NIT Mizoram may at its discretion also enter into contract with another party and the defaulting Contractor shall be liable to compensate NIT Mizoram for any extra expenditure involved towards goods obtained and services rendered.
48. **Termination of Contract:** One month's notice is required on either side for the termination of the contract, if such a condition arises during the contract period. However, the Institute may call upon the Contractor to continue till the end of the Academic Session in which the notice is received. The Opinion of the Hostel Management Committee, Chief Warden and respective Warden will be final so far as the food quality / mess management is concerned.
49. **Applicable Law:**
- (a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Aizawl/ India only.
 - (b) Any dispute arising out of the contract shall be referred to the Registrar, NIT Mizoram and if either of the parties hereto is dissatisfied with the decision, the dispute arising out of this contract will be interpreted under jurisdiction of Gauhati High Court at Aizawl Bench, Mizoram only.
50. If any Wardens/ Matron find out that that the raw materials are of any brands other than the aforementioned brands or beyond expiry date, a penalty of ₹ 10,000/- will be levied on the mess contractor. The same will apply for vegetables if they are found to be rotten or fungus infested.
51. **The vehicle for serving lunch for the hostellers from Hostel to Academic Block should be arranged by the Mess Contractor with extra cost per month to be quoted in Price Bid (Operating Cost only, not the cost of Vehicles. Mess Vehicle shall be supplied by Agency/ Contractor for catering to different hostels).** Due to vehicle breakdown and vehicle off day according to last digit registration number as per Government of Mizoram rules, there should be no disruption in the serving of lunch at Academic Block.

S. No.	Equipments	Nos.
1	Operating cost of catering/supplying food to different hostels and for serving for hostellers' lunch in the Academic Block	1

BID EVALUATION CRITERIA:

- A. The bids shall be ranked on the basis of combined weighted score for Technical and Financial bids.
- B. The tender shall be awarded to the bidder obtaining the highest total combined score.
- C. The bids shall be ranked keeping in view the marks obtained on a scale of 100 marks during evaluation of bids. The Technical bid is allotted 60% weightage and the Financial (Price) bid 40% weightage.
- D. Combined scores of respective bidders shall be obtained by sum of their respective Technical bid scores (out of 60) and their respective Financial (Price) bid scores (out of 40).

The criteria for Evaluation of Technical bids and the marks allotment are shown below:

S. No.	Criteria	Marks	
1	No. of years of experience in running hostel mess in NIT/IIT/NIFT/IIM/any other Government educational institution	Seven years or more	20
		Five to seven years	15
		Three to five years	10
		One to three years	5
		No such experience	0
2	No. of years of experience in running mess/ canteen/guesthouse in other Government or Non- Government organizations	Seven years or more	15
		Four to seven years	10
		One to three years	5
		No such experience	0
3	No. of work orders/ agreements/ contracts from Government and Non- Government organizations, Autonomous Institutes, Educational Institutions, Public Sector and Undertakings where you have provided similar facility	Seven years or more	15
		Four to seven years	10
		One to three years	5
		No such experience	0
4	Food license issued by the State Food Safety and Standard Authority	Possession of certificate	10
		No certificate	0

Financial Bid Evaluation

The bidder quoting the lowest rate overall will be awarded full marks out of 40. Others will be awarded on pro-rata basis.

Sd/-
Registrar

Signature of the bidder with Seal

ANNEXURE-I

Documents to be attached with the Technical Bid (first envelope)

1. Proof of ownership / partnership etc.
2. Proof of address, telephone and fax numbers
3. Copy of food license issued by the State Food Safety and Standards Authority.
4. Copy of valid labour license (if applicable)
5. Copy of Income Tax Account (PAN)
6. Copy of Provident Fund Registration (if applicable)
7. Copy of ESIC Registration (if applicable)
8. Copy of Trading License (if applicable)
9. **Experience Certificates** to be supported by copies of work orders/ agreements/ contracts from Government and Non Government organizations, Autonomous Institutes, Educational Institutions, Public Sector Undertakings and Private Sector where you have provided similar mess facility.
10. **Earnest money deposit (EMD)** through Demand Draft/ Banker's Cheque in favour of National Institute of Technology Mizoram, payable at Aizawl.
11. A separate sheet as mentioned under N.B in Annexure -4
12. **Labour detail submission:** A sheet describing mess staffs slong with number of staffs to be appointed for each work.

Annexure-II

	Breakfast	Lunch	Snacks	Dinner
Sunday	Tea+Aloo Paratha (60gmx2nos)+Sauce	Rice+Roti+Moong Dal+Aloo Soyabean+Papad	Tea+Onion Pakora (25gm x 4nos.)	Jeera Rice+ Roti+ Paneer Butter Masala+Salad
Monday	Tea+Puri+Alu Subzi(Gravy)	Rice+Roti+Arhar Dal+Seasonal subzi atleast 4 veg. With pickle	Tea +Lays (Rs 5)	Rice+Roti+Masoor Dal+Aloo Bhujia+Sewai+Pickle
Tuesday	Tea+Veg. Fried Rice	Rice+Roti+Moong Dal+Rajma+Brinjal Bhujia	Tea + Alu Chop (50 gm x 2 nos)	Jeera Rice+ Puri (6 pcs)+ Arhar Dal+ Seasonal Subzi+Chicken/ Mattar Paneer+Salad+ Pickle
Wednes day	Tea+Chowmein	Rice+Roti+Sambhar+Chhole Masala+Alu Bhujia	Tea+ Chaat	Rice+Roti+Seasonal Subzi+Papad
Thursda y	Tea+Puri+Aloo+Tomato Subzi(Gravy)	Rice+Roti+Masoor Dal+Mix Veg+Papad	Tea+ Samosa (50 gm x 2 nos.)	Rice+Roti+Moong Dal +Chicken/ Paneer+Kheer
Friday	Idli (50gm x 4 nos.) +Sambhar+Chutney	Rice+Roti+Tadka Dal+ Aloo Bhujia+Seasonal Veg	Tea + Biscuit	Rice+Roti+Moong Dal+Pakora Subzi+Brinjal Bhujia+Pickle
Saturda y	Tea+Onion Paratha (60 gm) +Sauce	Rice+Roti+Arhar Dal+ Bitter Gourd Bhujia+Alu Tomato	Tea +Lays/ Kurkure (Rs 5)	Rice+Roti+Egg Curry/Paneer+Papad+Salad+ Pickle

Salad= Cucumber+ Onion+Tomato + Carrot

Seasonal Subzi/ Mixed vegetables=

Bean+Carrot+Cabbage+Ladiesfinger+Cauliflower+Parwal+Pumpkin+Gourd+Peas

(Mixed Vegetables should include atleast four vegetables)

Annexure-II

Chicken = 100 grams

#Paneer= 75 grams

Egg= 2 pcs

Sewai /Kheer= 80 grams

Roti = 4 pcs./ 5 pcs. Of no rice

#Biscuit= Britannia

Fried Rice= peanut+ bean+ carrot+onion+tomoto

#Chowmein=bean+carrot+aloo+onion

ANNEXURE-III
Format of Financial Bid
To be submitted in the Agency's Letterhead

Table -1

Sl. No.	Item	Unit	Quoted Rate(INR)	
			Figures	Words
1	Breakfast	Per student per day		
2	Lunch	Per student per day		
3	Snacks	Per student per day		
4	Dinner	Per student per day		
5	Others (if any) please give details	Per student per month		

Table-II

Extra Financial Need towards operating cost For Providing Vehicles
(Only Operating cost to be quoted per month, not purchase cost of vehicle)

S. No	Vehicle	Total No. of Units to be Provided	Rate per Unit per Month (₹)	Total Lumpsum Cost per Month (₹)
a	b	c	d	E=c x d
1	Operating Cost of Mess Vehicle	1		

If any bidder is not quoting any price for Table-I & II, the Financial Bid will be rejected.

Grand Total Monthly Rate for the Entire Service:

Total Table I+ Table II = Rs _____ Per Month
(Rupees _____)

_____) only.
Inclusive of all Taxes.

Signature with Seal:.....
Name of Contractor/ Firm:.....
Address:.....
Phone/Mobile No.....
Email.....
Date.....

Terms & Conditions

1. The tender documents are of Eight (08) pages.
2. The rates quoted should be inclusive of all taxes, and these taxes should be shown separately.
3. TDS as applicable on date will be deducted from the monthly bill of the contractor.
4. NIT Mizoram reserves the absolute right to accept or reject any or all the tenders on whole or in part without assigning any reason thereof.
5. Mess service should be provided at the designated places of NIT Mizoram without any extra charge.
6. Terms of Payment: Actual bill is to be submitted in the office in every month. Monthly payment to the contractor will be made after certification by Warden of concerned hostels.
7. NIT Mizoram reserves the right to reject the service if found defective or not of the desired quality. Decision of Hostel authority, NIT Mizoram will be final for any such case.
8. Tender documents can be download from the institute website www.nitmz.ac.in and should be submitted to the office of the undersigned on or before 22nd July 2019 1:00 PM either by Registered or Speed post or by hand, along with Demand Draft of ₹. 2,000/- (Non refundable) in favor of Director, NIT Mizoram, payable at Aizawl.
9. Postal or courier delay will not be considered and the Tender received late will be rejected.
10. EMD of ₹. 10,000/- (Refundable) to be enclosed, in the form of D.D/Bankers Cheque drawn in favour of the Director, NIT Mizoram payable at Aizawl.
11. EMD may be forfeited in case of non-completion/part completion/delayed completion of services unless permitted in writing by NIT Mizoram.
12. No escalation in respect of materials, labour, freight etc will be allowed in any shape.
13. The mess contractor has to provide their own catering van to transport lunch from the hostels to the academic block and from one hostel to the other.
14. The bids shall be submitted in two parts, viz.
 - i) Technical bid
 - ii) Financial bid.
14. Technical bid should contain filled up Annexure-I of the enquiry indicating papers regarding registration of proprietorship/ownership as mess/ canteen contractor, Bio-data of the firm, Balance sheet for the last 3 years and minimum annual turnover of the firm should be 10 (Ten) lakh in the last two Financial Years, clearance from Sales tax/VAT, Photocopy of IT PAN card, and Proof of work experience (minimum experience should be of 01 (one) years for running the mess/canteen in reputed Institution like IIT / NIT / IIM / Govt. Institution). The EMD of ₹ 10,000.00 in the form of Demand Draft/Banker's Cheque in favour of Director NIT Mizoram payable at Aizawl, Mizoram should also be kept in Technical Bid. All these should be kept in an envelope super scribed 'Technical Bid for Mess service'.
15. Financial bid should contain filled up Annexure II of the enquiry indicating the taxes, if any, for the items stated therein. Envelope should be named as 'Financial Bid for Mess service'
16. The above two bids must be signed & sealed by the bidder and should be kept in a separate big envelope super-scribed 'Bid for providing Mess Services at NIT Mizoram vide Tender No.: **NIT-MZ/T-4/2015/5548; Dated: 22nd July 2019.**
17. A bidder who submits more than one bid shall be disqualified.

Registrar