



राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
(An Institute of National Importance under Ministry of Education, Govt. of India)
CHALTLANG, AIZAWL, MIZORAM – 796012

Phone/Fax: 0389-2391236 / 0389-2391774 / 0389-2391699

Email: nit_mizoram@nitmz.ac.in

No. NITMZ/C-31-10/2022/2664

Date: 03 MAR 2022

CIRCULAR

Vide **OM. No. 19024/03/2021-E.IV dated 31.12.2022 and 16.02.2022**, in view of the decision of Government for disinvestment of Air India, it has been decided that in all cases of air travel where the NIT Mizoram bears the cost of air passage, air tickets shall be purchased from the three Authorized Travel Agents viz.

- i. M/s Balmer Lawrie & Company Limited (BLCL).
- ii. M/s Ashok Travels & Tours (ATT)
- iii. India Railways Catering and Tourism Cooperation Ltd (IRCTC).

2. The Travel agents are expected to provide to the Govt. employees the **"Best available fare"** on the date of booking on the basis of tour programme as per their entitlement
3. The choice of the travel agent for booking of ticket from **Para 1** is left open to the employees of NIT Mizoram. Tickets may be arranged by the office or may be booked by the employee himself. No agency charges will be paid to booking agency i.e. any of the three Authorized Travel Agents mentioned above.
4. All Mileage Points earned by Government employees on tickets purchased for official travel shall continue to be utilized by the Institute for other official travel by their officers. Any usage of these mileage points for purpose of private travel by an officer will attract Departmental action. This is to ensure that the benefits out of official travel which is funded by the Government should accrue to the Government.
5. In case of unavoidable circumstances, where the booking of tickets is done from unauthorized travel agent/website, the CA of the Institute shall to grant relaxation.
6. To ensure timely payment of air tickets to the travel agents to confirm the performance of journey, the employee has to submit a certificate/undertaking in prescribed proforma at Annexure - I enclosed with this Order, within 7 days of journey. TA bill may be submitted later as per the existing rules.
7. Air travel on Government accounts both Domestic (including LTC) and International travel can be made by private airlines.
8. These instructions shall be effective from **01.01.2022**.

Sd/-

(Dr. LALTHANCHAMI SAILO)

Registrar

National Institute of technology Mizoram

Copy to:

1. The Director, NIT Mizoram
2. Registrars' Personal Branch
3. All Dean, NIT Mizoram
4. All HoDs, NIT Mizoram with a advisory to circulate amongst the Faculty members.
5. Superintendents, NIT Mizoram.
6. Accountant, NIT Mizoram.
7. Concerned File, NITMZ/C-31-10/2022.
8. Mr. Sandeep Dash, Asst. Prof. to upload in the Institute Website.
9. Guard File.


3/3/2022

Superintendent

National Institute of technology Mizoram



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ANNEXURE-I

Self-declaration Certificate for Completion of Journey

1. I (Name of the employee) _____
hereby declare and certify that:
2. I have actually performed the onward journey from _____
to _____ on _____ (date) and return
journey from _____ to _____ on
_____ for the purpose of Tour/Training.

OR

3. I/We have actually performed the onward journey from _____ to
_____ on _____ (date) and return journey from
_____ to _____ on for the purpose of Transfer
/ LTC / Retirement. The particulars of the self and family members who have
performed journey either with the Government servant or separately are as
under:

S. No.	Name	Age	Relationship with Govt. Servant

4. In case the above declaration given by me is not found true at any stage. I
shall be liable to disciplinary action under Central Civil Services
(Classification, Control and Appeal) Rules 1965, as amended from time to
time.

(Signature)

Name of the Government Servant _____

Designation _____

To Admin / Establishment Section
NIT Mizoram.