



राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
(An Institution of National Importance under Ministry of Education, Govt. of India)
CHALTLANG, AIZAWL, MIZORAM – 796012

Phone/Fax: 0389-2391236/0389-2391774

Email: nit_mizoram@nitmz.ac.in

Advt. No. NITMZ/R-2-10/NT/2021/1771

Date: 14/07/2021

EMPLOYMENT NOTICE

Engagement of Non-Teaching Staff on Contract Basis

NIT Mizoram invites applications from qualified candidates for engagement of **Non-Teaching positions on Contractual Basis**. Interested Candidates may apply in prescribed Application Form as given in **Annexure – II**. The details on fixed remuneration, the period of engagement, minimum & other qualifications required are provided in **Annexure – I**, which may be downloaded from the NIT Mizoram web-site <http://www.nitmz.ac.in>. Candidates are advised to carefully go through the employment notice before applying the post. The application should be submitted **online** at registrar@nitmz.ac.in within **6th August, 2021**.

TERMS AND CONDITIONS

1. The details on fixed remuneration, the period of engagement, minimum & other qualifications given at **Annexure – I** and prescribed format of application appearing at **Annexure – II** may be downloaded from the NIT Mizoram website, www.nitmz.ac.in in A-4 size paper.
2. The prescribed application fee is **Rs. 500 (Rs. 200 for SC/ST/EWS applicant on submission of supporting Certificate)**.
 - (a) The prescribed fee shall be remitted through **Online Payment only** to the under mentioned Account Details:

NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
ACCOUNT No. : 33755447886
STATE BANK OF INDIA
BAWNGKAWN BRANCH, AIZAWL
IFSC: SBIN007059

The transaction details shall be mentioned in the application form (Annexure – II). Payment through physical instruments – Demand Draft/Cheque/Cash etc. will not be accepted.

- (b) Persons with Disabilities (PwDs) and Women applicants are fully exempted from payment of the prescribed fees on submission of relevant Disability Certificate issued by the competent authority.
3. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications, furnished with clarity, as laid down in the advertisement.
 4. The prescribed qualification and experience are the minimum eligibility criteria and mere possession of the same does not entitle candidates to be called for Interview.
 5. Applications should be supported by relevant documents (self-attested) in all respects. Claims of Educational Qualifications should be supported by Marksheets (mandatory) and Certificates. Applications not supported by relevant documents shall be summarily rejected.
 6. Application after the last date, incomplete in any respect and any fresh paper/enclosures after the closing date shall not be considered. Canvassing directly or indirectly at any stages of the engagement processes will lead to disqualification.
 7. Candidate must attain 18 (eighteen) years of age. The crucial date for reckoning possession of the educational qualification, other qualification and possession of experiences is the last date of submission of application **i.e 6th August, 2021**.
 8. Certificate in support of experience shall be in proper format i.e. it shall bear the organization's letter-head, bear the date of issue, specific period of work, name and designation of issuing authority along with signature and official seal.
 9. Candidates are requested to provide their active e-mail address/Mobilephone number/Telephone number in the application form for easy contact. Any change in the correspondence address, mobile/telephone number and email address shall be communicated to the NIT Mizoram, in writing.
 10. The Institute shall verify the antecedents or documents submitted by a candidate, at any time, at the time of appointment or during the tenure of engagement. In case of fake documents, clandestine antecedents or suppression of information, engagement in the Institute may be terminated at any time.
 11. Applicants awarded with degrees by Foreign Institutions/Universities are required to submit Equivalence Certificate issued by Association of Indian Universities, New Delhi. The Institution reserves the right to enquire Equivalence Certificate for various degrees from any of the applicant.
 12. The NIT MIZORAM reserves the right to cancel the Advertisement, in respect of any of the Non-Teaching on Contractual positions without assigning any

reasons thereof. The NIT MIZORAM reserves the right to fill or not to fill the Non-Teaching on Contractual positions advertised without assigning any reasons thereof.

13. Legal disputes, if any, will be restricted within the jurisdiction of Hon'ble Gauhati High Court, Aizawl Bench, Aizawl only.
14. The Govt. of India is striving for gender balance in Government jobs. **Women Candidates fulfilling the eligible criteria are encouraged to apply.**
15. Any Addendum/Corrigendum to the Advertisement will be notified only in the Institute's website (www.nitmz.ac.in). Hence candidates are advised to visit the Institute's website regularly.
16. The candidate is responsible for the correctness and authenticity of the information provided in the Application. If it is found, at a later date, that any information given in the Application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated at any time.
17. In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of Engagement Order/Offer Letter, the NIT Mizoram reserves the right to modify/withdraw/cancel any communication made to the candidate.
18. Grammatical errors/Spelling mistakes, if any, may be avoided.
19. **No TA/DA will be paid for attending the presentation and interview.**
20. The last date of receipt of complete application through online is 6th August, 2021.
21. Decisions taken by the NIT Mizoram in any matter of engagement process shall be final.
22. **Interview for the shortlisted candidate(s) shall be held online.** The applicants are advised to visit the Institute's website (www.nitmz.ac.in) regularly. The list of short listed candidate(s) will be displayed on the Institute's website. No correspondence whatsoever will be entertained from candidate(s) regarding reason for not being called for Interview/ Outcome of Interview.
23. The complete application – (i) Application Form (Annexure – II), (ii) Supporting documents may be submitted **online** to the **Registrar, NIT Mizoram, Chaltlang, Aizawl, Mizoram – 796012** in the email address

registrar@nitmz.ac.in on or before **6th August, 2021**. Applications shall be submitted by super-scribing the post applied for

Sd/-(Dr. LALTHANCHAMI SAILO)
Registrar
National Institute of Technology Mizoram

ANNEXURE - I

A. DETAILS OF POSITION, MINIMUM QUALIFICATION, EXPERIENCE & OTHER ELIGIBILITY CRITERIA:

Sl. No.	Name of Position – Contractual Basis	No.	Consolidated Remuneration per month	Age Limit
1	Assistant Registrar (Accounts)	1 (UR)	Rs. 70,000.00	Not exceeding 65 years.
2	Software Developer	1 (UR)	Rs. 50,000.00	Not exceeding 40 years.
3	Deployment Engineer	1 (UR)	Rs. 30,000.00	Not exceeding 35 years.

The Essential/Desirable Qualifications and experience for the above posts are as under:

Post	Essential Qualification	Desirable Qualification & Experience
1) Assistant Registrar (Accounts)	Essential: First class Bachelor's Degree or its equivalent or above in Commerce Stream from a recognized University or Institute.	i) A retired personnel of Finance & Accounts background from Central/State Governments or Institution of National Importance or University/University level Institutions or Government Laboratory or PSU. ii) Knowledge of Computer applications viz. Word processing, Spread Sheet.
2) Software Developer	B.Tech/B.E in CSE / IT or MCA from a recognized University or Institute and Java Certified Programmer.	A person having knowledge of Software Development – NET with SQL Server, Crystal Reports etc. with minimum 2 years experience.
3) Deployment Engineer	Diploma in CSE/IT or BCA from recognized Board/University/ Institute	A person having knowledge of Networking Linux, Database Administration, Server Administration with minimum 2 years experience.

B. PERIOD OF ENGAGEMENT:

Duration of engagement of Contractual Staff shall be for 1 (one) year initially, and may be extended further, on the basis of performance review and as decided by the Institute, after a mandatory break in service.

Such Contractual Staff engaged shall have no claim of permanency at any stage against the regular post(s) which he/she is engaged on Contractual basis.



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APPLICATION FOR NON-TEACHING (CONTRACTUAL BASIS)

(Candidates are advised to read general instructions and information, before fill in the Application form)

Advertisement No. NITMZ/R-2-10/NT/2021/1771

Dt. 14/07/2021

1. Name of position applied :

2. Category of post applied for : Open

3. Specialization (If any) : _____

4. Application Fees Payment:

Receipt / Transaction No. _____

Date : _____

Amount (₹) : _____

5. Name of applicant in Full : _____
 (In Block Letters)

6. Sex (Male / Female) : _____

7. a) Father's Name : _____

b) Mother's Name : _____

8. Date and Place of Birth : _____

9. Age : _____ Year _____ Month

10. Religion :

11. Nationality :

12. Category : SC / ST / OBC / UR

In case of OBC, whether belong to Non creamy layer ... **Yes / No**

13. Whether Physically Handicapped? :
 (If 'yes', state whether VH/HH/OH)

14. State of Domicile :

15. i) Address for correspondence:

 _____ PIN: _____

Mobile No. _____ E-mail address: _____

Affix self attested
 recent colour
 passport photo

ii) Permanent Address:

_____ PIN: _____

Mobile No. _____ E-mail address: _____

16. PARTICULARS OF EDUCATIONAL QUALIFICATIONS:

Sl. No.	Degree Obtained & Branch / Specialization (specify)	Name of the University/Institute	Year of Passing	% of Marks/CGPA	Class/Division
1	HSLC				
2	HSSLC				
3	Diploma				
4	Bachelor's Degree				
5	Master's Degree				
6	Ph.D Degree				
7	Others (if any)*				

* **Attach separate sheet if required.**

17. JOB EXPERIENCE:

NATURE OF JOB	DETAILS (ORGANISATION, DESIGNATION)	DURATION (Year, Month, Days)	PAY SCALE & LAST PAY DRAWN
CENTRAL/STATE GOVERNMENTS			
INSTITUTION OF NATIONAL IMPORTANCE OR UNIVERSITY			
INDUSTRY			
PSU			

18. Any other information relevant to the position applied for, such as:

a) Attainments in sports and extra-curricular activities (including N.C.C.):

b) Language fluency:

Language	Read	Write	Speak

19. DETAILS OF TESTIMONIALS / CERTIFICATES / DOCUMENTS ENCLOSED:

Every application must be accompanied by photo copies of documents in support of claims made by the candidate in respect of date of birth, academic qualifications, practical training, experience, caste, projects, publications, consultancy etc.

1.	8.
2.	9.
3.	10.
4.	11.
5.	12.
6.	13.
7.	14.

Name & Signature of the Candidate:

Date:

DECLARATION BY THE APPLICANT

I, the undersigned, hereby declare that I have carefully read and understood the instructions and particulars provided by the Institute and affirm that all information that I have furnished is true to the best of my knowledge and belief.

I understand that I alone will be responsible for any consequences arising out of incorrect and / or incomplete information furnished in this application.

Signature of applicant: _____

Name:

Place:

Date:

FOR OFFICE USE ONLY

1. Remarks : _____

2. Selected for the Interview : **YES / NO**