



राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम  
**NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM**  
(An Institution of National Importance under the Ministry of Education, Govt. of India)  
CHALTLANG, AIZAWL, MIZORAM - 796012

0389-2391236

registrar@nitmz.ac.in

NITMZ/Adm./54-1/HoDs/2022/2861

Date: 13 APR 2022

To,

The Head of Department

NIT Mizoram

Subj: Circulation of Meeting Minutes of the 2<sup>nd</sup> HoD's Committee held on 12.04.2022 at the Board Room, NIT Mizoram.

Madam/Sir,

Sending herewith Meeting Minutes of the 2<sup>nd</sup> HoD's Committee held on 12.04.2022.

13/04/22

Dr. LALTHANCHAMI SAILO  
Registrar  
NIT Mizoram

Copy to:

1. Director's Personal Branch
2. Registrar's Personal Branch
3. Deputy Registrar
4. Superintendent-II
5. Concerned File

Registrar  
NIT Mizoram



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**MINUTES OF THE 2<sup>nd</sup> HoD's COMMITTEE 2022**

Attendance is at Annexure – I

- Welcome address by Prof. S. Sundar, Director, NIT Mizoram.
  - The Director stressed on the need for the HoDs to work with concrete Departmental Plans and Perspectives.
  - All Departmental requirements are to be deliberated with the Registrar so that a systematic procurement plan can be devised.
  - National Green Tribunal case stands disposed off and infrastructure development may be started soon pending final approval of Forest Clearance, upon which Director conveyed appreciation to the Registrar's contribution.
  - Improved infrastructure is a must in all classrooms/academic facilities and HoDs are to spearhead development and resolve problems.
  - Classrooms and laboratories to be revived to the optimum standards. New whiteboard/ceramic blackboard with pens, duster, chalk etc. be installed.
- Departmental printers (already in the Administrative Procurement Plan) with individual compact desktops + printers for all regular faculty members will be procured in Phase-Wise manner, subject to fund availability.
- All stationery requirements shall be disbursed to the HoDs on a quarterly basis from the GAD. Stock registers to be strictly maintained by the HoDs (stock in readiness).
- Requisition of e-Journals through Departmental consensus.

- BS&HSS to vigorously work on starting Integrated New Programmes w.e.f. Academic Year 2023.
- Engineering Departments to vigorously work on starting New Interdisciplinary Programmes and Dual Programmes w.e.f. Academic Year 2023.
- These new programmes will be manned by hiring retired faculty from IITs, IISER etc.
- All the HoDs are to encourage their faculty colleagues to apply for DST-FIST Projects which will be beneficial for establishment of laboratories etc.
- Since Civil Engineering Department has not introduced M.Tech Programme, the HoD may take steps to introduce Geotechnical Engineering and Structural Engineering as new M.Tech Course Programmes.
- Departmental Achievements to be regularly posted in the Institute homepage. HoDs are to ascertain only the comparable achievements are posted.
- Top graded publications to be increased by all faculty members. HoDs are to ensure the regular rolling out of such publications.
- Regular weekly Colloquium Talks during all Semesters.
- Ph.D students beyond 4/5 years plus are to be checked and their progress closely monitored. All HoDs to submit Progress Report of Ph.D students with 4/5 years plus duration. HoDs, if found justified, will recommend cancellation of Ph.D works, on case to case basis.
- As initiated by the Director, Best Teacher' Award and Best Researcher' Award will be instituted in NIT Mizoram with Certificate and Cash Award. The nomination/selection will be based on 3 Semester's performance culled out from students, peers etc. feedback.

 13/04/22

Dr. LALTHANCHAMI SAILO  
Registrar  
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Members present:

- |                           |                          |
|---------------------------|--------------------------|
| 1. Prof. S. Sundar        | Director cum Chairperson |
| 2. Dr. Lalthanchami Sailo | Registrar                |
| 3. Dr. H. Lalhminganga    | HoD, ME                  |
| 4. Dr. Rudra Sankar Dhar  | HoD, ECE i/c             |
| 5. Dr. Shuchi             | HoD, BS&HSS              |
| 6. Dr. Ricky Lalthazuala  | HoD, CE                  |
| 7. Dr. Sandeep Kumar Dash | HoD, CSE & HoD, i/c EEE  |