

**NATIONAL INSTITUTE OF TECHNOLOGY, MIZORAM**  
**Chaltlang Dawrkawn, Aizawl, Mizoram – 796012**  
**(Advt No. NITMZ/R/Adhoc-ACCOUNTANT/2016)**

**APPLICATION PROFORMA FOR THE POST OF ACCOUNTANT- (Adhoc)**

(Candidates are advised to read general instructions and information, before filling up the Application form)

**APPLICATION FOR THE POST OF \_\_\_\_\_**

**1. Name in Full:** \_\_\_\_\_ Gender: M / F

(In Block Letters)

**2. a) Father's Name:** \_\_\_\_\_

b) Mother's Name: \_\_\_\_\_

**3. i) Address for correspondence:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

ii) Permanent Address : \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**4. Nationality:** \_\_\_\_\_

Date of Birth :    dd/mm/yy    Age:  Years  Months

**5. Category:**     SC    ST    OBC    UR                       PWD

In case of OBC, whether belong to Non creamy layer ... Yes / No

**6. Particulars of Educational Qualifications**

Sl. No.	Degree Obtained & Branch / Specialization (specify)	Name of the University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1	HSC				
2	Higher Secondary				
3	Bachelor Degree				
4	Master Degree				
5	Other				

\*    **Attach separate sheet if required**

Affix self attested  
recent colored  
passport photo

**7. Particulars of Technical/ Professional Qualifications (Mark sheets should be enclosed):**

Sl. No.	Examination Passed	Name of the Board/ University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1					
2					
3					
4					
5					

**8. Experience and details of employment, if any (Certificate should be enclosed):**

Sl. No.	Name of Organization	Name of Post	Period	Nature of Work Handled

**9. Any other information relevant to the Post applied for:****10. DETAILS OF TESTIMONIALS / CERTIFICATES / DOCUMENTS ENCLOSED:**

**N.B.:** Every application must be accompanied by self attested photo copies of documents in support of claims made by the candidate in respect of date of birth, academic qualifications, practical training, experience, caste etc.

- |    |       |    |       |
|----|-------|----|-------|
| 1. | _____ | 2. | _____ |
| 3. | _____ | 4. | _____ |
| 5. | _____ | 6. | _____ |
| 7. | _____ | 8. | _____ |

**Name & Signature of the Candidate:**  
**Date:**

**DECLARATION BY THE APPLICANT**

I, the undersigned, hereby declare that I have carefully read and understood the instructions and particulars provided by the Institute and affirm that all information that I have furnished is true to the best of my knowledge and belief.

I understand that I alone will be responsible for any consequences arising out of incorrect and / or incomplete information furnished in this application.

Place: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Name: \_\_\_\_\_

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**ENDORSEMENT BY FORWARDING AUTHORITY**

**(Only for applicants who are in service of Govt./ semi Govt. /PSUs/Universities/ Academic Institutions)**

(To be filled in by the present employer)

**Forwarded** the application of Mr./ Ms./ Dr \_\_\_\_\_.

Place: \_\_\_\_\_ Signature of the Forwarding Authority: \_\_\_\_\_

Date: \_\_\_\_\_ Designation: \_\_\_\_\_

Office Seal: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

1. Application received on: \_\_\_\_\_

2. Remarks \_\_\_\_\_

3. Selected for the Interview: **YES / NO**

4. Contact details of Candidate: (a) e-mail: \_\_\_\_\_

(b) Mobile No: \_\_\_\_\_