

**NATIONAL INSTITUTE OF TECHNOLOGY, MIZORAM**  
**Chaltlang Dawrkawn, Aizawl, Mizoram – 796012**  
**(Advt No. NIT-MZ/R/Non-Teaching/01/2014)**

**APPLICATION PROFORMA FOR THE POST OF NON-TEACHING POSITION**

(Candidates are advised to read general instructions and information, before filling up the Application form)

**APPLICATION FOR THE POST OF \_\_\_\_\_**

**DD. No. & Date:** \_\_\_\_\_

**Bank:** \_\_\_\_\_

**Amount:** \_\_\_\_\_

**1. Name in Full:** \_\_\_\_\_ **Gender: M / F**  
(In Block Letters)

**2. a) Father's Name:** \_\_\_\_\_

b) Mother's Name: \_\_\_\_\_

**3. i) Address for correspondence:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

ii) Permanent Address : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**4. Nationality:** \_\_\_\_\_

Date of Birth :    dd/mm/yy    Age:  Years  Months

**5. Category:**     SC    ST    OBC    UR                       PWD

In case of OBC, whether belong to Non creamy layer ... **Yes / No**

**6. Particulars of Educational Qualifications (Attach separate sheet, if required):**

Sl. No.	Degree Obtained & Branch / Specialization (specify)	Name of the Board/University & Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1	HSC				
2	Higher Secondary				
3	Bachelor's Degree				
4	Master's Degree				
6	Others (if any)				

Affix self attested  
recent coloured  
passport photo

**7. Particulars of Technical/ Professional Qualifications (Mark sheets should be enclosed):**

Sl. No.	Examination Passed	Name of the Board/ University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1					
2					
3					

**8. Experience and details of employment, if any (Certificate should be enclosed):**

Sl. No.	Name of Organization	Name of Post	Period	Nature of Work

**9. Any other information relevant to the Post applied for:****10. DETAILS OF TESTIMONIALS / CERTIFICATES / DOCUMENTS ENCLOSED:**

**N.B.:** Every application must be accompanied by self attested photo copies of documents in support of claims made by the candidate in respect of date of birth, academic qualifications, training, experience, caste etc.

(Do attach self attested copies of all documents/ certificates in support of the information furnished by you.)

- |    |       |     |       |
|----|-------|-----|-------|
| 1. | _____ | 2.  | _____ |
| 3. | _____ | 4.  | _____ |
| 5. | _____ | 6.  | _____ |
| 7. | _____ | 8.  | _____ |
| 9. | _____ | 10. | _____ |

**Date:**

**Name & Signature of the Candidate**

**DECLARATION BY THE APPLICANT**

I, the undersigned, hereby declare that I have carefully read and understood the instructions and particulars provided by the Institute and affirm that all information that I have furnished is true to the best of my knowledge and belief.

I understand that I alone will be responsible for any consequences arising out of incorrect and / or incomplete information furnished in this application.

Place : \_\_\_\_\_ Signature of applicant : \_\_\_\_\_  
Date : \_\_\_\_\_ Name : \_\_\_\_\_

---

**ENDORSEMENT BY FORWARDING AUTHORITY**

**(Only for applicants who are in service of Govt./ semi Govt. /PSUs/Universities/ Academic Institutions)**  
(To be filled in by the present employer)

**Forwarded** the application of Mr./ Ms./ Dr \_\_\_\_\_.

Place: \_\_\_\_\_ Signature of the Forwarding Authority: \_\_\_\_\_  
Date: \_\_\_\_\_ Designation: \_\_\_\_\_  
Office Seal: \_\_\_\_\_

---

**FOR OFFICE USE ONLY**

- 1. Application received on: \_\_\_\_\_
  
- 2. Remarks \_\_\_\_\_
  
- 3. Selected for the Interview: **YES / NO**
  
- 4. Contact details of Candidate: (a) e-mail: \_\_\_\_\_  
(b) Mobile No: \_\_\_\_\_

**NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM**  
**Summary Sheet for Non-Teaching Post**  
 (To be filled by the candidate)

1. **Name of the Candidate** : \_\_\_\_\_
2. **Contact Details** : **Mob:** \_\_\_\_\_  
**Email:** \_\_\_\_\_
3. **Post Applied For** :

4. **Educational Qualifications:**

Sl No	Certificate/ Degree	Name of the Institute / University	Year of Passing	% of Marks/ Grade/Div.	For Office use
1.	HSC				
	Higher Secondary				
	Diploma				
	Bachelor's degree				
	Master's degree				
	Any Other				
2.	Experience (in years / Months)				
	Post Held	Organization	Exp. In Yrs/Mn	Salary Drawn	
3.	Any other relevant Qualifications / Experience				

**Date:**

**Signature of the candidate**